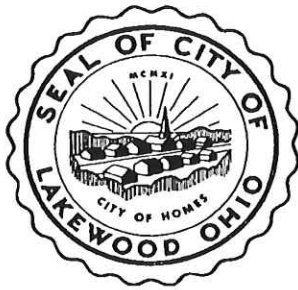


AGENDA BOARD OF CONTROL

***Mayor's Conference Room
Tuesday, January 21, 2020 2:30 PM***

Action	Description	Reference No.
1. Renew – Prof Svs – Policy Manual Development – Police		BC-20-018
2. Renew – Prisoner Medical Services		BC-20-019
3. Renew – Prof Medical Svs – Lakewood Police Jail		BC-20-020
4. Renew – Prisoner Full Jail Service		BC-20-021
5. Award – Software Support – Income Tax		BC-20-022
6. Award – Prof Svs – Legal Svs – Income Tax (Reimer)		BC-20-023
7. Award – Prof Svs – Legal Svs – Income Tax (Weiner)		BC-20-024
8. Award – 220 City Reforestation Program		BC-20-025
9. Renew – Prof Svs – Laboratory Analysis Svs – Water Dept.		BC-20-026
10. Award – Purchase Water Meters & Meter Repair Parts		BC-20-027
11. Renew – Purchase of Fire Hydrants		BC-20-028
12. Renew – Purchase of Water Maint Appurtenances		BC-20-029
13. Renew – Prof Svs – Municipal Engineering Svs		BC-20-030
14. Renew – Prof Svs – EPA Minimum Control Measures		BC-20-031
15. Award – Re-Routing Unmapped Storm Sewer at former hospital site		BC-20-032
16. Amend – Prof Svs – Re-Routing Unmapped Storm Sewer at former hospital site		BC-20-033
17. Award – Lkwd Small Bus Grant Program – Cycle Fly Indoor Cycling		BC-20-034
18. Award – Lkwd Small Bus Grant Program – Birdtown Coffee		BC-20-035
19. Renew – Uniform Purchase, Rental & Laundry Svs – Public Works		BC-20-036
20. Award - Insurance Deductible Payments		BC-20-037

***Next Meeting is MONDAY,
February 3, 2020; 2:30 PM***



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-018

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

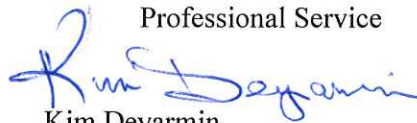
Subject: Renew Contract – Professional Services Contract – Re: Policy Manual Development – Division of Police

Dear Members of the Committee:

Based on a review conducted by the Department of Finance, Division of Purchasing in conjunction with the Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to renew a Professional Services Contract with Lexipol in an amount not to exceed \$22,000 for the continued development of a web-based Policy Manual, Daily Training Bulletins, archiving and tracking of Policy Manual updates and changes, and Daily Training Bulletin records and test results. Three year contract expires January 31, 2021.

Lexipol was chosen to perform these Professional Services based on their expertise and experience in risk management and resources for public safety organizations.

Contracting Authority:	Ordinance 33-19 \$400,000
Contracting Balance:	\$400,000 / \$378,000
Funding:	General Fund
Account Distribution:	101-2010-421-30-10 \$36,000
Account Balance:	\$32,697 / \$13,832
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/> / c/c <input type="checkbox"/>
Account Description	Professional Service / Other
Commodity Code:	349-000
Bid Reference:	Professional Service



Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____





12650 Detroit Avenue • 44107
Timothy J. Malley Chief of Police

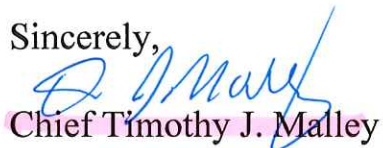
Division of Police
216-529-6750
FAX 216-521-7727
www.onelakewood.com

January 21, 2019

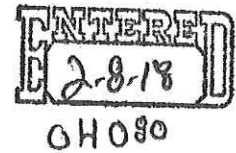
Board of Control

Lexipol is a subscription service the Lakewood Police Department has utilized for several years to provide the Department with Policy Manuals for Police and Jail Services. These policies are based on Federal and State Laws, best practices, and continual review by policy experts. Lexipol also provides daily training material for all our members on the policies. I recommend the renewal for the third year of the current three year contract.

Sincerely,


Chief Timothy J. Malley





Lexipol

PREDICTABLE IS PREVENTABLESM

AGREEMENT FOR USE OF SUBSCRIPTION MATERIAL

Agency's Name:

Lakewood Division of Police

Agency's Address:

12650 Detroit Ave.

Lakewood, OH 44107

Attention: Chief Timothy J. Malley

Lexipol's Address:

16755 Von Karman Avenue, Suite 250

Irvine CA 92606-4918

Attention: Lisa Hockenberry

Effective Date: February 1, 2018

(to be completed by Lexipol upon receipt of signed Agreement)

The Agreement for Use of Subscription Material is between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the Agency identified above. The Agreement consists of (a) this cover sheet; (b) **Exhibit A** (Subscriptions Being Purchased and Subscription Fees) attached to this cover sheet (consisting of 1 page), and (c) **Exhibit B** (General Terms and Conditions) attached to this cover sheet (consisting of 5 pages). Capitalized terms that are used in Exhibit A and not defined therein shall have the respective meanings given to them in Exhibit B.

AGENCY

Signature: [Signature]

Print Name: Timothy J. Malley

Title: Chief

Date Signed: 2/8/18

LEXIPOL, LLC

Signature: [Signature]

Print Name: Van Holland

Title: Chief Financial Officer

Date Signed: 2/16/18

Approved As To Legal Form:

[Signature]
Director of Law, City of Lakewood



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-019

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107


Subject: Renew Contract – Prisoner Medical Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with First Choice Medical Staffing in an amount not to exceed \$30,000 to provide prisoner medical services as outlined in RFP No. 17-009. The service provides medical care of prisoners detained in the Lakewood City Jail. This is the final of two (2) additional one-year renewal options; contract effective January 1, 2020 through December 31, 2020.

First Choice Medical Staffing submitted the sole response for the services outlined in the Request for Proposal.

Contracting Authority:	<u>Ordinance 33-19</u> \$80,000
Contracting Balance:	\$77,832 / \$50,000
Funding:	General Fund
Account Distribution:	<u>101-2030-441-30-06</u> \$68,000
Account Balance:	\$64,185 / \$36,353
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/> / c/c <input type="checkbox"/>
Object Code:	Human Related Services - Medical
Commodity Code:	948-055
Bid Reference:	RFP 17-009


Kim Deyarmin
Purchasing Manager

	Approved	Disapproved	Date
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George Mayor	_____	_____	_____





12650 Detroit Avenue • 44107
Timothy J. Malley Chief of Police

Division of Police
216-529-6751
FAX 216-521-7727
www.onelakewood.com
police@lakewoodoh.net

January 10, 2020

City of Lakewood
12650 Detroit Ave.
Lakewood, OH 44107

The purpose of this letter is to recommend that professional services provided by First Choice Medical Staffing be continued through the calendar year 2020. The city currently has a signed agreement with First Choice Medical Staffing who provides the jail nurse. The jail nurse provides direct medical care to the inmates housed in the Lakewood City Jail. She is on-site Monday through Friday and is available by telephone on the weekends.

The jail nurse is a valued member of the jail staff and helps the department meet state standards in the area of inmate health care. Currently the nurse works a five-day work week and the cost is \$425 weekly.

I respectfully request that this agreement continue throughout 2020.

Sincerely,

Gary D. Stone, Captain





Prisoner Medical Services

RFP NO 17-009

Fee Schedule

Attachment 1

3 day work week

3 days * 2 hours/day at \$42.50/hour = \$255/week

5 day work week

5 days*2 hours/day at \$42.50/hour = \$425/week

All hours that exceed the 2 hour/day will be charged the same rate of \$42.50/each hour.

216-221-4444 Phone
216-521-0950 Fax
800-568-6216 Toll Free
1457 West 117th Street
Cleveland, Ohio 44107
www.rxprn.com

2. Individual Only: Affiant further states that the following is a complete and accurate list of the names and addresses of all persons interested in the contract for which the bid is being filed:

Affiant further states that the following attorneys represent Affiant:

Partnership Only: Affiant further states that the following is a complete and accurate list of the names and addresses of the members of the partnership:

Affiant further states that the following attorneys represent the partnership:

3. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President - Charles D. Slone

Vice President - N/A

Secretary - Charles D. Slone

Treasurer - Charles D. Slone

Attorneys - David Moore

Directors - Charles D. Slone

and that the following officers are dully authorized to execute contracts on behalf of the corporation:

Charles D. Slone

Jan 15, 2020 3:02:18 PM EST

File Edit Commands Help

101-2030-441.30-06

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2019

2021

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Medical, Dental, Hospital

Fiscal year: 2020 Dr

Budget: 68,000.00

Committed: 43,800.00

Balance: 24,200.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	3,814.29	3,814.29
Q 02 February	.00	3,814.29
Q 03 March	.00	3,814.29
Q 04 April	.00	3,814.29
Q 05 May	.00	3,814.29

Payment information

Vendor	(* indicates pending)	Total
Q WALGREEN CO.		883.47
Q HURON COUNTY SHERIFF'S OFFICE		263.32
Q FIRST CHOICE MEDICAL STAFFING		2,167.50
Q FELTOON MD INC., ARNOLD J		500.00

Encumbrances

PO #	Vendor	Balance
Q 092036	FELTOON MD INC., ARNO	5,500.00
Q 092037	FIRST CHOICE MEDICAL	22,832.50
Q 092040	WALGREEN CO.	11,116.53
Q 092043	HURON COUNTY SHERIFF'	536.68

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	68,000.00
Department	20	Public Safety	Revised Budget	.00
Division	30	Support of Prisoners	Current expenditures	3,814.29
Activity basic	44	Public Health	YTD expenditures	.00
Sub activity	1	Public Health	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	39,985.71
Object	06	Medical, Dental, Hospital	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-020

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Professional Medical Services Contract – Lakewood Police Jail

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing, in conjunction with the Department of Public Safety; Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to renew a Professional Service Contract with Dr. Arnold J. Feltoon, MD in an amount not to exceed \$10,000 to provide medical services in the Lakewood City Jail as required by the State Jail Standard for Fiscal Year 2020.

Dr. Feltoon was chosen to perform these professional medical services based on his response to a quote issued for the Services.

Contracting Authority:	Ordinance 33-19 \$80,000
Contracting Balance:	\$49,500 / \$40,000
Funding:	General Fund
Account Distribution:	101-2030-441-30-06 \$68,000
Account Balance:	\$36,353 / \$26,853
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/> / c/c <input type="checkbox"/>
Account Description	Professional Service / Other
Commodity Code:	948-055
Bid Reference:	Professional Services

Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____





12650 Detroit Avenue • 44107
Timothy J. Malley Chief of Police

Division of Police
216-529-6751
FAX 216-521-7727
www.onelakewood.com
police@lakewoodoh.net

January 9, 2020

City of Lakewood
12650 Detroit Ave.
Lakewood, OH 44107

The purpose of this letter is to recommend that the professional services provided by Arnold Feltoon MD be continued through the calendar year 2020. The city currently has a signed agreement with Dr. Feltoon who in his capacity as a Physician is the medical advisor to the Lakewood Police Department's Jail. Dr. Feltoon is a licensed Physician and his practice is in Emergency Medicine.

Dr Feltoon provides medical advice to the jail and is available for consultation regarding inmate health and medical issues, review and approval of jail policy and procedure, medical and prescription drug requests and various other medical issues. He is available twenty-four hours per day by telephone.

Ohio Jail Standards require all twelve-day facilities to have a licensed physician on staff in an advisory capacity. Dr. Feltoon has functioned effectively in the capacity as the jail's Physician. His current compensation remains the same this year at \$500 per month.

I respectfully request that this agreement continue throughout 2020.

Sincerely,

Gary D. Stone, Captain



Agreement to Provide Medical Control Lakewood City Jail

This contract is between the City of Lakewood, Ohio and Arnold J. Feltoon, M.D., Inc.

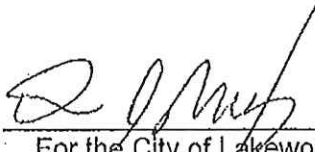
This agreement signed below confirms that Arnold Feltoon, M.D., a physician licensed in the State of Ohio, will provide medical control for the City of Lakewood, Ohio Jail facility.

Dr. Feltoon will provide the City with the following services: oversight of the administration of all medications given to inmates, both prescription and non-prescription; review of inmate medical records; coordination of emergency medical care including assessment by the Fire Department paramedics and/or transfer to a hospital; approval of any and all policies pertaining to medical care rendered in the Jail; development of standing orders for the administration of non-prescription medications; review of special diet requests; up to one hour per month of scheduled on-site examinations of inmates; communication with other physicians concerning medical care of inmates; screening for communicable diseases when indicated; and any other aspects of medical care related to inmates of the Jail. Dr. Feltoon will be available by pager 24 hours a day, seven days a week, and will answer such pages within 30 minutes whenever possible. Dr. Feltoon will provide alternate coverage by another licensed physician when he is unavailable for more than 12 hours and notify the jail of any such alternate coverage. Dr. Feltoon will coordinate the medical care of inmates with the jail nurse.

The City of Lakewood will provide Dr. Feltoon with the following: notification of inmate requests for medications; notification of special diet requests; notification of an inmate's request for medical care; accessibility of inmates' medical records and booking records if medically applicable; copies of Jail policies and procedures for the provision of medical care; and access to any other information that may impact on the medical care of the inmates. The City will also provide a private area and basic medical equipment as deemed necessary for the evaluation of an inmate's medical concerns while in the Jail. Dr. Feltoon will provide certificates of insurance as required by the City.

In return for providing such medical coverage as stated above, the City of Lakewood will compensate Arnold J. Feltoon, MD, Inc. in the amount of \$500 per month. Such fees will be due by the fifteenth of each month to cover the preceding month's services. An invoice will be sent to the City at the beginning of each month for the preceding month's services. Such fees will cover 24 hour/day on-call services, as well as all of the other services as listed above. Any additional on-site time will be billed at \$100/hour.


This agreement shall commence on _____ 1, 2015 and shall be in effect for a period of twelve (12) months. This agreement shall automatically be renewed at the end of the twelve month period on a monthly basis unless written notification to cancel or alter this agreement is provided by either party within 30 days of the expiration date.



For the City of Lakewood



For Arnold J. Feltoon, MD, Inc.

Approved As To Legal Form:


Director of Law, City of Lakewood

Jan 15, 2020 3:02:21 PM EST

File Edit Commands Help

PHILIP C. BERTERION
NavOne

101-2030-441.30-06

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Professional Services / Medical, Dental, Hospital

Fiscal year: 2020 Dr

Budget: 68,000.00

Committed: 43,800.00

Q Balance: 24,200.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	3,814.29	3,814.29
Q 02 February	.00	3,814.29
Q 03 March	.00	3,814.29
Q 04 April	.00	3,814.29
Q 05 May	.00	3,814.29

Payment information

Vendor	Total
Q WALGREEN CO.	883.47
Q HURON COUNTY SHERIFF'S OFFICE	263.32
Q FIRST CHOICE MEDICAL STAFFING	2,167.50
Q FELTOON MD INC., ARNOLD J	500.00

Encumbrances

PO #	Vendor	Balance
Q 092036	FELTOON MD INC., ARNO	5,500.00
Q 092037	FIRST CHOICE MEDICAL	22,832.50
Q 092040	WALGREEN CO.	11,116.53
Q 092043	HURON COUNTY SHERIFF'	536.68

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	68,000.00
Department	20	Public Safety	Revised Budget	.00
Division	30	Support of Prisoners	Current expenditures	3,814.29
Activity basic	44	Public Health	YTD expenditures	.00
Sub activity	1	Public Health	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	39,985.71
Object	06	Medical, Dental, Hospital	Unposted encumbrances	.00
			Pre-encumbrances	.00

Print

Cancel

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Previous acc...

Next account

2019

2021

Account activi...

Pending trans...

Images

Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-021

January 21, 2020

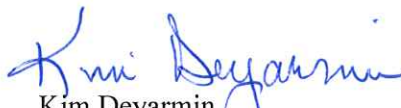
Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Prisoner Full Jail Service

Dear Members of the Board:

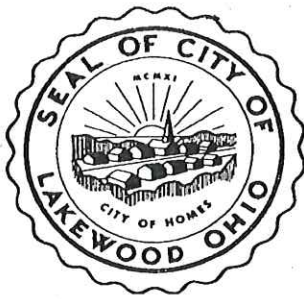
Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract to Huron County, the city of Bay Village, and/or the city of North Royalton for the City's Prisoner Full Jail Service in an aggregate amount not to exceed \$33,000 for Fiscal Year 2020. The service provides for the care and boarding of prisoners detained for extended periods of time.

Contracting Authority:	Ordinance 33-19 \$200,000
Contracting Balance:	\$200,000 / \$168,000
Funding:	General Fund
Account Distribution:	101-2030-441-39-05 \$33,000
Account Balance:	\$33,000 / \$0
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/> / c/c <input type="checkbox"/>
Object Code:	Contractual Services
Commodity Code:	962-068
Bid Reference:	Restricted Sources


Kim Deyarmin
Purchasing Manager

	Approved	Disapproved	Date
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____





12650 Detroit Avenue • 44107
Timothy J. Malley Chief of Police

Division of Police
216-529-6751
FAX 216-521-7727
www.onelakewood.com
police@lakewoodoh.net

January 16, 2020

To the Board of Control,

The purpose of this letter is to recommend the city continue the agreement(s) with North Royalton, Bay Village, and Huron County jails.

These jails provide housing for Lakewood Inmates that have been sentenced for misdemeanor violations for a period greater than twelve (12) days.

The Lakewood City jail is a twelve-day facility while North Royalton and Huron County are full-service jails. The Bay Village Jail is also a twelve-day facility and serves as a back-up facility to the Lakewood Jail.

The North Royalton jail currently charges \$80 per day.

The Huron County jail currently charges \$70 per day.

The Bay Village Jail currently charges \$55 per day.

Sincerely,

Gary D. Stone, Captain



Prisoner Full Jail Service

<i>Year</i>	<i>Location</i>	<i>Total</i>	
2019	Huron County	\$ 20,648	
2018	Huron County	\$ 14,964	
2017	Huron County	\$ 15,409	
2016	Huron County	\$ 30,747	
2015	Huron County	\$ 33,985	
2014	Huron County	\$ 69,542	
2013	Huron County	\$ 96,512	
2012	Huron County	\$ 59,624	\$ 95,350
2012	North Royalton	\$ 35,726	
2011	Huron County	\$ 39,846	\$ 92,700
2011	North Royalton	\$ 52,854	
2010	Huron County	\$ 108,866	\$ 144,746
2010	North Royalton	\$ 10,614	
2010	Bay Village	\$ 1,110	
2010	Bedford Heights	\$ 22,359	
2010	Lake County	\$ 1,797	
2009	Huron County	\$ 73,950	\$ 307,761
2009	Bay Village	\$ 5,813	
2009	Bedford Heights	\$ 31,705	
2009	Lake County	\$ 196,293	

Jan 16, 2020 8:43:23 AM EST

File Edit Commands Help

SUPERION

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101-2030-441.39-05

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2019

2021

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Prisoner Care & Board

Fiscal year: 2020

Budget: 33,000.00

Committed: 20,000.00

Balance: 13,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	4,466.00	4,466.00
Q 02 February	.00	4,466.00
Q 03 March	.00	4,466.00
Q 04 April	.00	4,466.00
Q 05 May	.00	4,466.00

Payment information

Vendor	(* indicates pending)	Total
HURON COUNTY SHERIFF'S OFFICE		4,466.00

Encumbrances

PO #	Vendor	Balance
092043	HURON COUNTY SHERIFF'S	15,534.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	33,000.00
Department	20	Public Safety	Revised Budget	.00
Division	30	Support of Prisoners	Current expenditures	4,466.00
Activity basic	44	Public Health	YTD expenditures	.00
Sub activity	1	Public Health	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	15,534.00
Object	05	Prisoner Care & Board	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-022

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Software Support – Municipal Income Tax

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of **Municipal Income Tax**, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with **Municipal Income Tax Solutions** in the amount of \$14,650 to provide annual software support for the City's income tax software for fiscal year 2020.

Municipal Income Tax Solutions is the sole source provider for this computer software support.

Contracting Authority:	Ordinance 33-19 \$800,000
Contracting Balance:	\$589,900 / \$575,250
Funding:	General Fund
Account Distribution:	101-5010-412-52-07 \$14,350
Account Balance:	\$14,350 / (\$300)
Object Code:	Service Agreements - Computer
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Commodity Code:	208-000
Bid Reference:	Sole Source - Proprietary


Kim Deyarmin
Purchasing Manager

	Approved	Disapproved	Date
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____

Date: January 15, 2020

To: Kim Smith
Procurement Officer

From: Patricia Chittock
Assistant Finance Director I
Municipal Income Tax

Re: Software Annual Support

Dear Ms. Smith,

Enclosed you will find an Invoice in the amount of \$14,650, for annual support for municipal income tax software supplied by our vendor:

Municipal Income Tax Solutions
7550 Lucerne Dr.
Middleburg Heights, OH 44107

Annual support is included for several components as described in the invoice to include e-File hosting and maintenance.

As you are aware, the Division is very satisfied with this software package and has found tremendous value in the database and rental property tracking system.

Funding for this invoice can be found in the General Fund under account number 101-5010-412-52-07

Respectfully,

Patricia Chittock
Assistant Finance Director I
Municipal Income Tax



7550 Lucerne Dr
Ste 306
Cleveland, OH 44130
440-891-9100

Invoice

City of Lakewood
Patti Chittock
12805 Detroit Ave.
Lakewood, OH 44107

Invoice # - 3324

Date - 1/1/2020

Description		Qty	Rate	Amount
Annual Support Agreement - Municipal Income Tax Solutions Software - Base Package			5,685.00	5,685.00
Annual Support Agreement - Municipal Income Tax Solutions Software - Word Module			290.00	290.00
Annual Support Agreement - Municipal Income Tax Solutions Software - Imaging Module			2,565.00	2,565.00
Annual Support Agreement - Municipal Income Tax Solutions Software - ACH Module			1,145.00	1,145.00
Annual Support Agreement - Municipal Income Tax Solutions Software - CCA Module			575.00	575.00
Annual Support Agreement - Municipal Income Tax Solutions Software - eFile Module			4,140.00	4,140.00
Municipal Income Tax Solutions - eFile Hosting			500.00	500.00
Municipal Income Tax Solutions - eFile Hosting (Discount)			-250.00	-250.00
01/01/20 thru 12/31/20				
Total				\$14,650.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-023

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Municipal Income Tax, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Reimer, Arnovitz, Chernek & Jeffrey Co., LPA, in the amount of \$35,000 for professional legal services pertaining to the collection of Income Tax in Fiscal Year 2020.

Contracting Authority:	Ordinance 33-19 \$250,000
Contracting Balance:	\$250,000 / \$215,000
Funding:	General Fund
Account Distribution:	101-5010-412-30-04 \$80,000
Account Balance:	\$80,000 / \$45,000
Object Code:	Professional Services / Special Legal Services
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	961-050
Bid Reference:	Professional Service


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____

Date: January 15, 2020

To: Kim Smith
Procurement Officer

From: Patricia Chittock
Assistant Finance Director I
Municipal Income Tax

Re: Professional Services Contract
Legal Services-Reimer, Arnovitz, Chernek & Jeffrey

Dear Ms. Smith,

I am requesting to award a contract to the law firm of Reimer, Arnovitz, Chernek & Jeffrey Co., LPA (formerly Babcock & Wasserman Co., LPA) in the amount of \$35,000 to provide professional services-special legal services for the Division of Municipal Income Tax. The law firm of Reimer, Arnovitz, Chernek & Jeffrey Co., LPA is located at:

Reimer, Arnovitz, Chernek & Jeffrey Co., LPA
30455 Solon Road
Solon, Ohio 44139

This contract is for post judgment delinquent collections such as bank attachments and garnishments providing revenue to the General Fund.

Funding can be found in the General Fund under account number 101-5010-412-30-04.

Respectfully,

Patricia L. Chittock
Assistant Finance Director I
Municipal Income Tax



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-024

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Municipal Income Tax, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to the firm of Keith D. Weiner & Associates Co., LPA in the amount of \$45,000 for professional legal services pertaining to the collection of income tax in Fiscal Year 2020.

Contracting Authority:	Ordinance 33-19 \$250,000
Contracting Balance:	\$215,000 / \$170,000
Funding:	General Fund
Account Distribution:	101-5010-412-30-04 \$80,000
Account Balance:	\$45,000 / \$0.00
Object Code:	Professional Services / Special Legal Services
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____

Date: January 15, 2020

To: Kim Smith
Procurement Officer

From: Patricia Chittock
Assistant Finance Director I
Municipal Income Tax

Re: Professional Services Contract
Legal Services-Keith D. Weiner & Assoc. Co. LPA

Dear Ms. Smith,

I am requesting to award a contract to the law firm of Keith D. Weiner & Assoc. Co. LPA in the amount of \$45,000 to provide professional services-special legal services for the Division of Municipal Income Tax. The law firm of Keith D. Weiner & Assoc. Co. LPA is located at:

Keith D. Weiner & Assoc. Co. LPA
75 Public Square 4th Floor
Cleveland OH 44113

This contract is for post judgment delinquent collections such as bank attachments and garnishments providing revenue to the General Fund.

Funding can be found in the General Fund under account number 101-5010-412-30-04.

Respectfully,

Patricia L. Chittock
Assistant Finance Director I
Municipal Income Tax

Jan 15, 2020 2:37:23 PM EST

File Edit Commands Help

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101-5010-412 30-04

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Professional Services / Special Legal Services

Fiscal year: 2020 Dr

Budget: 80,000.00

Committed: 80,000.00

Q Balance: .00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	13,648.14	13,648.14
Q 02 February	.00	13,648.14
Q 03 March	.00	13,648.14
Q 04 April	.00	13,648.14
Q 05 May	.00	13,648.14

Payment information

Vendor	Total
Q REIMER, ARNOVITZ, CHERNEK &	5,108.13
Q WEINER & ASSOCIATES CO., KEITH	8,540.01

Encumbrances

PO #	Vendor	Balance
Q 092133	REIMER, ARNOVITZ, CHE	24,891.87
Q 092135	WEINER & ASSOCIATES C	41,459.99

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	101	General Fund	Original Budget	80,000.00
Department	50	Finance	Revised Budget	.00
Division	10	Income Tax	Current expenditures	13,648.14
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	66,351.86
Object	04	Special Legal Services	Unposted encumbrances	.00

Print

Cancel

Exit

Previous acc...

Next account

2019

2021

Account activi...

Pending trans...

Images

Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-025

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

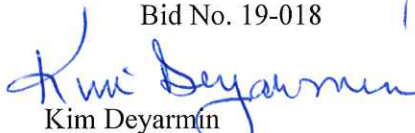
Subject: Award Contract – 2020 City Reforestation Program

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets/Forestry, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **Greenleaf Group, Inc.** in an amount **not to exceed \$120,000 to provide trees and installation services for the 2020 City Reforestation Program, including Private Property Plantings as outlined in Bid No. 19-018.**

Greenleaf Group, Inc. submitted the lowest and best responsive and responsible bid for this program.

Contracting Authority:	Ordinance 33-19 \$250,000
Contracting Balance:	\$170,000 / \$50,000
Funding:	General Fund
Account Distribution:	101-3032-464-84-25 \$120,000
Account Balance:	\$120,000 / (\$1,600)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Reforestation
Commodity Code:	595-075
Bid Reference:	Bid No. 19-018


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____



MEMORANDUM

DATE: January 10, 2020
TO: Kim Smith, Purchasing
FROM: Chris Perry – Division Manager/Arborist
RE: 2020 Reforestation Program, Bid No. 19-018
CC: Roman Ducu, Director, Department of Public Works

This is a letter of recommendation to award the 2020 Reforestation Program, Bid No. 19-018, to Greenleaf Group Inc. This contract is for both the spring and fall planting seasons.

Greenleaf Group Inc. (Greenleaf) has performed very well for the City of Lakewood for the past five for the 2015 thru 2019 Reforestation contracts.

Greenleaf was also the low bid at \$304 per tree – an increase of \$9 per tree from last year. Greenleaf has adhered to all our planting specs the past five years and it shows with our very low young tree mortality rate of less than 5%. All trees planted were a minimum 2" caliper and all planted correctly. They cleanup very well and they are great with the residents when approached.

Greenleaf will also work with Lakewood residents who may desire a tree to be planted on private property for the same cost per tree of \$304 that the city will pay for spring and fall season plantings. Greenleaf planted 18 trees on private property last year.

Also: Greenleaf will plant within the front yards of those properties/streets identified in Lakewood with little to no tree lawn space in which to plant a tree. With the new program launched last year, we planted 14 trees on private property, and all went well with the process I established moving forward.

Greenleaf meets the responsive bidder and responsible bidder evaluation criteria and their bid amount was the most cost-effective.

Greenleaf will plant a total of 400 trees, at \$304 for each tree, for a total of \$121,600. The funds will come from the City Reforestation Fund Account # 101-3032-464-84-25.

Respectfully,

Chris Perry
Division Manager/Arborist

2020 Reforestation Program (#6622754)

Owner: City of Lakewood

Bid No. 19-018

01/03/2020 10:00 AM EST

**Reforestation Program
including Private Property
Planting**

	The Greenleaf Group, Inc.		Z-scape LLC	
<i>Quantity</i>	<i>Unit Price</i>	<i>Extension</i>	<i>Unit Price</i>	<i>Extension</i>
400	\$304.00	\$121,600.00	\$336.00	\$134,400.00

NON-COLLUSION AFFIDAVIT

State of OHIO, County of MEDINA,

BRETT LANGR (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name
of _____

in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a
partnership doing business under the name of _____

in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting

PRESIDENT, of THE GREENLEAF GROUP, INC.

a corporation organized and existing under the laws of the State of OHIO;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate
list of the officers, directors and attorneys of the corporation:

President BRETT LANGR

Vice President _____

Secretary _____

Treasurer _____

Attorneys _____

Directors _____

and, that the following officers are duly authorized to execute contracts on behalf of the
corporation: BRETT LANGR

NOTE "D"

- a. Each Bidder shall acknowledge and download all Addenda issued prior to the openings of bids through QuestCDN.com. Failure to download all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

BIDDER COMPANY NAME: THE GREENLEAF GROUP, INC.

NAME OF PRESIDENT: BRETT LANGE

ADDRESS: 610 COLUMBIA RD VALLEY CITY, OH 44280

FEDERAL TAX IDENTIFICATION NO.: 34-1946629

CONTRACTOR'S LICENSE NO.: 52900665

TELEPHONE NO.: 330.441.6326; FAX NO.: ---

MAILING ADDRESS: 610 COLUMBIA RD VALLEY CITY
OHIO 44280

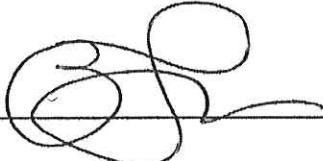
CONTACT PERSON FOR CONTRACT PROCESSING: BRETT LANGE

E-MAIL ADDRESS: greenleafgroup@hotmail.com

EXECUTION OF BID

Bidder's signature below certifies bid submission through QuestCDN.com website.

NOTE: Failure to sign Bid Form may result in rejection of bid.

Signature 

Name & Title BRETT LANGE PRESIDENT

Date 12/30/19

Jan 13, 2020 10:37:57 AM EST

File Edit Commands Help

SUPERION

Navilink

101-3032-464.84-25

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & p
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2019

2021

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Imps other than Bldgs / Reforestation

Fiscal year: 2020 Dr

Budget: 120,000.00

Committed: .00

Q Balance: 120,000.00

Project Data

Project Entry Optional

Q 100200	2010 Reforestat	.00
Q 110200	2011 Reforestat	.00
Q 120200	2012 Reforestat	.00
Q 130200	2013 Reforestat	.00
Q 140200	2014 Reforestat	.00
Q 150200	2015 Reforestat	.00
Q 160200	2016 Reforestat	.00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total

Encumbrances

PO #	Vendor	Balance

Pre Encumbrances

Type	Req/PO	Project	Balance

Segment/Balance Details

Fund	101	General Fund	Original Budget	120,000.00
Department	30	Public Works	Revised Budget	.00
Division	32	Forestry	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	.00
Sub activity	4	Community Environment	Unposted expenditures	.00
Element	84	Imps other than Bldgs	Encumbrances	.00
Object	25	Reforestation	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-026

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

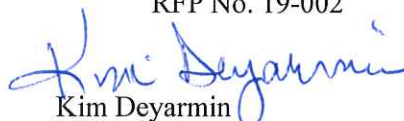
Subject: Renew Contract – Professional Services Contract Re: Laboratory Analysis Services – Water Dept.

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract to **CWM Environmental** in an amount not to exceed \$10,000 to provide **Laboratory Analysis Services** as outlined in RFP No. 19-002 for the Division of Water. This is the first of (2) additional one-year renewal options; contract effective April 15, 2020 through April 14, 2021.

CWM Environmental submitted the sole response to RFP 19-002.

Contracting Authority:	Ordinance 33-19 \$40,000
Contracting Balance:	\$40,000 / \$30,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-30-11 \$42,000
Account Balance:	\$42,000 / \$32,000
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Professional Services - Lab Analysis Fees
Commodity Code:	961-048
Bid Reference:	RFP No. 19-002


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____



MEMO

DATE: 12/30/2019

TO: Kim Smith

FROM: Nicholas Del Vecchio

SUBJECT: Board of Control (Lab Analysis)

I am requesting BOC approval in the amount not to exceed \$10,000 for laboratory analysis. I would like to renew our contract with CWM Environmental this will be the first one-year renewal. Funds are available in account # 501-3062-431.30-11

Thanks,
Nicholas Del Vecchio

**CITY OF LAKEWOOD, OHIO
REQUEST FOR PROPOSAL**

**LABORATORY ANALYSIS SERVICES
FOR WATER DEPARTMENT
RFP NO. 19-002**

VENDOR NAME: CWM Environmental Cleveland

CONTRACTUAL ANALYTES Year 1; April 15, 2019 through April 14, 2020

<u>Analyte</u>	<u>Frequency</u>	<u>Unit Price</u>	<u>Premium Price*</u>
Alkalinity	54/year	\$ <u>11.00</u>	\$ <u>15.00</u>
Ortho-Phosphate	54/year	\$ <u>22.00</u>	\$ <u>30.00</u>
pH	54/year	\$ <u>11.00</u>	\$ <u>15.00</u>
Pb, Cu	30/year	\$ <u>19.00</u>	\$ <u>25.00</u>
HAA5	32/year	\$ <u>55.00</u>	\$ <u>74.00</u>
TTHM	32/year	\$ <u>82.00</u>	\$ <u>111.00</u>
Sample Handling & Disposal Fee		\$ <u>5.50</u>	\$ <u>16.50</u>

(note: quantities are estimates only)

CONTRACTUAL ANALYTES Year 2; April 15, 2020 through April 14, 2021

<u>Analyte</u>	<u>Frequency</u>	<u>Unit Price</u>	<u>Premium Price*</u>
Alkalinity	54/year	\$ <u>11.50</u>	\$ <u>15.50</u>
Ortho-Phosphate	54/year	\$ <u>22.50</u>	\$ <u>31.00</u>
pH	54/year	\$ <u>11.50</u>	\$ <u>16.00</u>
Pb, Cu	0/year	\$ <u>19.50</u>	\$ <u>26.00</u>
HAA5	32/year	\$ <u>55.50</u>	\$ <u>77.00</u>
TTHM	32/year	\$ <u>82.50</u>	\$ <u>116.00</u>
Sample Handling & Disposal Fee		\$ <u>5.50</u>	\$ <u>16.50</u>

(note: quantities are estimates only)

CONTRACTUAL ANALYTES Year 3; April 15, 2021 through April 14, 2022

<u>Analyte</u>	<u>Frequency</u>	<u>Unit Price</u>	<u>Premium Price*</u>
Alkalinity	54/year	\$ <u>12.00</u>	\$ <u>16.00</u>
Ortho-Phosphate	54/year	\$ <u>23.00</u>	\$ <u>32.00</u>
pH	54/year	\$ <u>12.00</u>	\$ <u>17.00</u>
Pb, Cu	0/year	\$ <u>20.00</u>	\$ <u>27.00</u>
HAA5	32/year	\$ <u>56.00</u>	\$ <u>80.00</u>
TTHM	32/year	\$ <u>83.00</u>	\$ <u>121.00</u>
Sample Handling & Disposal Fee		\$ <u>6.00</u>	\$ <u>16.50</u>

(note: quantities are estimates only)

*Premium Price -- if results are requested to be provided in less than five (5) working days

Signed by: [Signature] Title: VP Operations Date: 4/2/19

Affiant further states that the following attorneys represent Affiant:

Partnership Only: Affiant further states that the following is a complete and accurate list of the names and addresses of the members of the partnership:

Affiant further states that the following attorneys represent the partnership:

3. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President - David C. Kohl

Vice President - Ron Gribik

Secretary -

Treasurer -

Attorneys -

Directors -

and, that the following officers are dully authorized to execute contracts on behalf of the corporation:

David Kohl, Ron Gribik

BIDDER QUALIFICATION STATEMENT

Must be submitted with Bid. Failure to comply can result in rejection of Bid.

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires.

1. Bidder's Name CWM Environmental Cleveland LLC
Name of Company

4450 Johnston Parkway
Business Address (Permanent Main Office)

Cleveland, Ohio, 44128
City, State, Zip Code

2. Tax ID No: 35-2496206

3. Date Business was organized: 03 / 28 / 1994

4. Indicate minority business (MBE/WBE): _____

5. If bidder is a corporation, indicate where business is incorporated:

6. Indicate years engaged in contracting business: 25 years

7. General character of work performed by your company:

Drinking water, Water, Wastewater, sludge, Solids Analysis

8. Have you ever failed to complete any work awarded to you?

____ Yes X No If yes, indicate where and why:

9. Have you ever defaulted on a contract? ____ Yes X No

Jan 13, 2020 10:45:14 AM EST

File

Edit

Commands

Help

PROFESSIONAL SERVICES

NavOne

501-3062-431.30-11

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement cat

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Previous acc...

Next account

2019

2021

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Lab Analysis Fees

Fiscal year: 2020 Dr

Budget: 42,000.00

Committed: .00

Balance: 42,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
------	--------	---------

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	501	Water Fund	Original Budget	42,000.00
Department	30	Public Works	Revised Budget	.00
Division	62	Water Distribution	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	.00
Object	11	Lab Analysis Fees	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-027

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

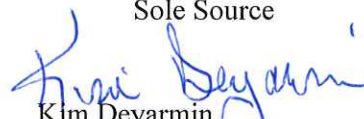
Subject: Award Contract – Purchase Water Meters and Meter Repair Parts

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Neptune Equipment Co. in the amount of \$40,000 for the Purchase Water Meters for Utility Maintenance and Resale, and Water Meter Repair and Maintenance Supplies.

The Water Meters, Repair Parts & Supplies are purchased directly from the manufacturer's sole distributor; Neptune Equipment.

Contracting Authority:	Ordinance 33-19 \$40,000
Contracting Balance:	\$40,000 / \$0
Funding:	Enterprise Fund
Account Distribution:	501-3064-431-46-08 \$ 22,000 501-3064-431-36-03 \$ 20,000
Account Balance:	\$42,000 / \$2,000
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Water Meters / Repair and Maintenance Supplies
Commodity Code:	890-044
Bid Reference:	Sole Source


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____



MEMO

DATE: 12/30/2019

TO: Kim Smith

FROM: Nicholas Del Vecchio

SUBJECT: Board of Control (Meters for Utility Maintenance)

I request BOC approval in the amount of \$25,000.00 for the purchase of water meters for utility maintenance. Neptune Equipment is the sole source provider. Funds are available from account # 501-3064-431.46-08

SUBJECT: Board of Control (meters for resale)

I request BOC approval in the amount of \$20,000.00 for the purchase of water meters for resale. Neptune Equipment is the sole source provider. Funds are available from account # 501-3064-431.36-03

Thanks,
Nicholas Del Vecchio

Jan 13, 2020 10:45:46 AM EST
File Edit Commands Help

Navigation

- 501-3064-431.46-08
- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Account information

Q Repair Parts & Supplies / Utility Maintenance
Fiscal year: 2020 Dr
Budget: 22,000.00
Committed: .00
Balance: 22,000.00

Project Data
Project Entry: Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Print

Jan 13, 2020 10:45:25 AM EST
File Edit Commands Help

Navigation

- 501-3064-431.36-03
- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Account information

Q Items Purchased for Resale / Water Meters
Fiscal year: 2020 Dr
Budget: 20,000.00
Committed: .00
Balance: 20,000.00

Project Data
Project Entry: Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances	Pre encumbrances
501	30	64	43	1	36	03	20,000.00	.00	.00	.00	.00	.00	.00	.00

Print
Cancel
Exit
Previous acc...
Next account
2019
2021
Account activi...
Pending trans...
Images
Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-028

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

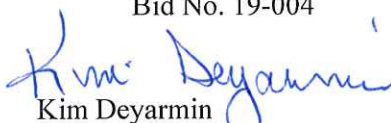
Subject: Renew Contract – Purchase of Fire Hydrants

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract to Core & Main in an amount not to exceed \$30,000 for the Purchase of Fire Hydrants. This is the first of (2) additional one-year renewal options, contract effective March 1, 2020 through February 28, 2021.

Core & Main submitted the lowest and best responsive and responsible bid for the Purchase of Fire Hydrants against Bid No. 19-004.

Contracting Authority:	Ordinance 33-19 \$150,000
Contracting Balance:	\$150,000 / \$120,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-46-08 \$102,000
Account Balance:	\$102,000 / \$72,000
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Repair and Maint Supplies / Utility Maintenance
Commodity Code:	340-000
Bid Reference:	Bid No. 19-004


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____



MEMO

DATE: 12/30/2019

TO: Kim Smith

FROM: Nicholas Del Vecchio

SUBJECT: Board of Control (Hydrants)

I am requesting BOC approval in the amount not to exceed \$30,000 for the purchase of fire hydrants. I would like to renew our contract with Core and Main this will be the first one-year renewal. Funds are available in account # 501-3062-431.46-08

Thanks,
Nicholas Del Vecchio

03/28/2019 02:00 PM EDT

Base Bid Total:

RENEWAL OPTION

Pursuant to the provisions stated in the bid, the City of Lakewood shall have the sole option to extend the contract period in one-year increments for a total accumulative period of **two (2) additional years**. This option shall apply to any or all of the equipment and services quoted herein.

If the options are exercised, the Contractor shall charge the City the same price as quoted herein except as modified in the paragraphs below. All modifications shall be computed against the original contract price.

The option shall be executed at the same price(s) quoted herein subject to a maximum percentage of increase and/or minimum percentage of decrease, if any, quoted by the Contractor below for each applicable option period:

1ST 12-MONTH RENEWAL + / - 5 (five) %
April 1, 2020 through March 31, 2021

2ND 12-MONTH RENEWAL + / - 5 (five) %
April 1, 2021 through March 31, 2022

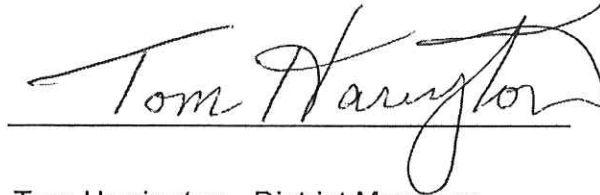
I hereby grant the City of Lakewood the options stated on this page. If a percentage of increase or decrease is not quoted (ie; left blank), the City shall have the right to execute the option at the same price(s) quoted for the original contract period. If a zero price change is indicated for any of the renewal periods indicate "0" in the space provided.

EXECUTION OF BID

Bidder's signature below certifies bid submission through QuestCDN.com website.

NOTE: Failure to sign Bid Form may result in rejection of bid.

Signature



Name & Title Tom Harrington - District Manager

Date

3/25/19

BID ACKNOWLEDGEMENT

- NOTE 1. The wording of this Bid Acknowledgement shall be retained throughout, without changes, alterations, or additions except as permitted by the Instructions to Bidders and the Bid Documents. Any change in the wording may cause the bid to be rejected as not complying with the law, however, the City of Lakewood (the "City") reserves the right to waive any informalities or irregularities.
- NOTE 2. Contract Bond shall be provided by awarded bidder for 100% of the contract amount and shall meet Sections 153.54 to 153.571 of the Ohio Revised Code and the Instructions to the Bidders.
- NOTE 3. *Each bid is deemed to be submitted based upon all of the Plans, Specifications, Instructions to Bidders, Bid Acknowledgement, and other Contract Documents, including but not limited to all Addenda. The bidder will be required to comply with all requirements of the Contract Documents, regardless of whether the Bidder had actual knowledge of the requirements and regardless of any statement or omission made by the Bidder, which might indicate a contrary intention.*
- NOTE 4. City does not guarantee purchase, and quantities are subject to change during the term of the contract.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

BIDDER COMPANY NAME: Core & Main LP

NAME OF PRESIDENT: Stephen LeClair

ADDRESS: 10655 Royalton Rd

FEDERAL TAX IDENTIFICATION NO.: 03-0550887

CONTRACTOR'S LICENSE NO.: _____

TELEPHONE NO.: 440-237-1200; FAX NO.: 440-237-2054

MAILING ADDRESS: 10655 Royalton Rd, North Royalton, Ohio 44133

CONTACT PERSON FOR CONTRACT PROCESSING: Tom Harrington - District Manager

E-MAIL ADDRESS: tom.harrington@coreandmain.com

Jan 13, 2020 10:48:44 AM EST

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PURCHASERION

501-3062-431.46-08

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
 - ☒ Detail by date
 - ☒ Detail by code
 - ☒ Detail by year & p
 - ☒ Pending by date
 - ☒ Pending by code
 - ☒ Pending by year
 - ☒ Procurement car

Account information

Q Repair Parts & Supplies / Utility Maintenance
Fiscal year: 2020 Dr

Budget: 102,000.00
Committed: .00
Balance: 102,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
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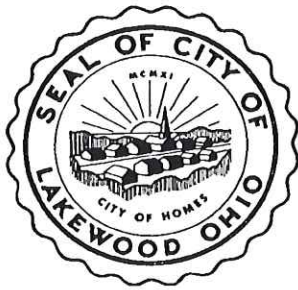
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	501	Water Fund
Department	30	Public Works
Division	62	Water Distribution
Activity basic	43	Streets and Highways
Sub activity	1	Public Works Enterprise
Element	46	Repair Parts & Supplies
Object	08	Utility Maintenance

Original Budget	102,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	.00
Unposted expenditures	.00
Encumbrances	.00
Unposted encumbrances	.00
Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-029

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

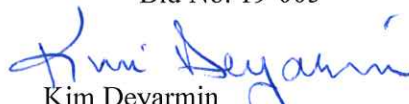
Subject: Renew Contract – Purchase of Water Maintenance Appurtenances

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with Core & Main in an amount not to exceed \$30,000 to purchase Water Maintenance Appurtenances. This is the first of (2) additional one-year renewal options; contract effective March 1, 2020 through February 28, 2021.

Core & Main submitted the sole bid for the purchase of Sewer & Water Maint. Appurtenances against Bid No. 19-005.

Contracting Authority:	Ordinance 33-19 \$150,000
Contracting Balance:	\$120,000 / \$90,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-46-08 \$102,000
Account Balance:	\$72,000 / \$42,000
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Repair and Maint Supplies / Utility Maintenance
Commodity Code:	890-000
Bid Reference:	Bid No. 19-005


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____



MEMO

DATE: 12/30/2019

TO: Kim Smith

FROM: Nicholas Del Vecchio

SUBJECT: Board of Control (Water Maintenance supplies and appurtenances.)

I am requesting BOC approval in the amount not to exceed \$30,000 for the purchase of Water Maintenance Supplies and Appurtenances. I would like to renew our contract with Core and Main this will be the first one-year renewal. Funds are available in account #501-3062-431.46-08

Thanks,
Nicholas Del Vecchio

Purchase of Sewer and Water Maintenance Appurtenances (#6212465)

Owner: City of Lakewood

Bid No. 19-005

03/28/2019 02:00 PM EDT

Core & Main LP OH 256						
Line Item	Item Code	Item Description	UofM	QTY	Unit Price	Extension
Water Item No. 1 - All Items to be Mueller						\$1,582.52
1	LS 638	.75 inch Corp Stop AWWA	Ea	1	\$26.77	\$26.77
2	LS 638	.75 inch Curb Stop Comp	Ea	1	\$56.71	\$56.71
3	LS 638	.75 inch Union Comp	Ea	1	\$15.48	\$15.48
4	LS 638	.75 inch MIP x Comp Adpt	Ea	1	\$12.69	\$12.69
5	LS 638	.75 inch FIP x Comp Adpt	Ea	1	\$13.60	\$13.60
6	LS 638	1 inch Corp Stop AWWA	Ea	1	\$41.96	\$41.96
7	LS 638	1 inch Curb Stop Comp	Ea	1	\$93.74	\$93.74
8	LS 638	1 inch Union Comp	Ea	1	\$16.89	\$16.89
9	LS 638	1 inch x .75 inch Union Comp	Ea	1	\$17.08	\$17.08
10	LS 638	1 inch MIP x Comp Adpt	Ea	1	\$14.99	\$14.99
11	LS 638	1 inch FIP x Comp Adpt	Ea	1	\$19.44	\$19.44
12	LS 638	1.5 inch Corp Stop	Ea	1	\$122.89	\$122.89
13	LS 638	1.5 inch Curb Stop Cmp	Ea	1	\$197.08	\$197.08
14	LS 638	1.5 inch Union Comp	Ea	1	\$59.53	\$59.53
15	LS 638	1.5 inch MIP x Comp	Ea	1	\$41.45	\$41.45
16	LS 638	1.5 inch FIP x Comp	Ea	1	\$53.00	\$53.00
17	LS 638	2 inch Corp Stop AWWA	Ea	1	\$203.28	\$203.28
18	LS 638	2 inch Curb Stop Comp	Ea	1	\$291.74	\$291.74
19	LS 638	2 inch Union Comp	Ea	1	\$80.40	\$80.40
20	LS 638	2 inch MIP x Comp	Ea	1	\$60.39	\$60.39
21	LS 638	2 inch FIP x Comp Adpt	Ea	1	\$63.16	\$63.16
22	LS 638	.625 inch x .75 inch XS Corp	Ea	1	\$18.52	\$18.52
23	LS 638	.75 inch XS Corp Adpt	Ea	1	\$18.52	\$18.52
24	LS 638	.75 inch XXS Corp Adpt	Ea	1	\$43.21	\$43.21
Water Item No. 2 - All Copper to be Type K Soft for Buried Service						\$1,130.00
25	LS 638	.75 inch K Copper 60 ft Roll	Ea	1	\$170.40	\$170.40
26	LS 638	.75 inch K Copper 100 ft Roll	Ea	1	\$284.00	\$284.00
27	LS 638	1 inch K Copper 60 ft Roll	Ea	1	\$222.00	\$222.00
28	LS 638	1.5 inch K Copper 30 ft Roll	Ea	1	\$175.80	\$175.80
29	LS 638	2 inch K Copper 30 ft Roll	Ea	1	\$277.80	\$277.80
Water Item No. 3 - All Gate Valves, Tapping Valves and Cut-In Valves to be Mueller 2362 Series. Valves to be furnished w/access						\$19,165.51
30	LS 638	4 inch MJ Gate Valve	Ea	1	\$348.43	\$348.43
31	LS 638	6 inch MJ Gate Valve	Ea	1	\$456.10	\$456.10
32	LS 638	8 inch MJ Gate Valve	Ea	1	\$726.42	\$726.42
33	LS 638	10 inch MJ Gate Valve	Ea	1	\$1,122.53	\$1,122.53
34	LS 638	12 inch MJ Gate Valve	Ea	1	\$1,433.19	\$1,433.19
35	LS 638	16 inch MJ Gate Valve	Ea	1	\$4,803.96	\$4,803.96
36	LS 638	4 inch MJ Tapping Valve	Ea	1	\$465.43	\$465.43
37	LS 638	6 inch MJ Tapping Valve	Ea	1	\$657.14	\$657.14
38	LS 638	8 inch MJ Tapping Valve	Ea	1	\$975.39	\$975.39
39	LS 638	10 inch MJ Tapping Valve	Ea	1	\$1,470.96	\$1,470.96
40	LS 638	12 inch MJ Tapping Valve	Ea	1	\$2,221.92	\$2,221.92
41	LS 638	4 inch MJ Cut-in Valve	Ea	1	\$1,000.62	\$1,000.62
42	LS 638	6 inch MJ Cut-in Valve	Ea	1	\$1,378.37	\$1,378.37
43	LS 638	8 inch MJ Cut-in Valve	Ea	1	\$2,105.05	\$2,105.05
44	LS 638	10 inch MJ Cut-in Valve	Ea	1	\$0.00	\$0.00
45	LS 638	12 inch MJ Cut-in Valve	Ea	1	\$0.00	\$0.00
Water Item No. 4 - All Tapping Sleeves to be Compression Style Kennedy No. 920. Size on Size Tapping Sleeves to be Mueller H6						\$27,332.47
46	LS 638	6 inch x 4 inch Ken Seal	Ea	1	\$1,027.34	\$1,027.34
47	LS 638	8 inch x 4 inch Ken Seal	Ea	1	\$1,261.84	\$1,261.84
48	LS 638	8 inch x 6 inch Ken Seal	Ea	1	\$1,261.84	\$1,261.84
49	LS 638	10 inch x 4 inch Ken Seal	Ea	1	\$2,496.34	\$2,496.34
50	LS 638	10 inch x 6 inch Ken Seal	Ea	1	\$2,496.34	\$2,496.34
51	LS 638	10 inch x 8 inch Ken Seal	Ea	1	\$2,652.47	\$2,652.47

52	LS 638	12 inch x 4 inch Ken Seal	Ea	1	\$2,496.34	\$2,496.34
53	LS 638	12 inch x 6 inch Ken Seal	Ea	1	\$2,496.34	\$2,496.34
54	LS 638	12 inch x 8 inch Ken Seal	Ea	1	\$2,652.47	\$2,652.47
55	LS 638	6 inch x 6 inch Mueller	Ea	1	\$1,057.28	\$1,057.28
56	LS 638	8 inch x 8 inch Mueller	Ea	1	\$1,405.70	\$1,405.70
57	LS 638	10 inch x 10 inch Mueller	Ea	1	\$2,782.56	\$2,782.56
58	LS 638	12 inch x 12 inch Mueller	Ea	1	\$3,245.61	\$3,245.61
Water Item No. 5 - Ductile Iron Pipe to be CL 56						\$4,078.28
59	LS 638	4 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$518.60	\$518.60
60	LS 638	6 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$367.74	\$367.74
61	LS 638	8 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$513.90	\$513.90
62	LS 638	10 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$667.62	\$667.62
63	LS 638	12 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$828.90	\$828.90
64	LS 638	16 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$1,181.52	\$1,181.52
Water Item No. 6 - Ductile Iron Pipe to be CL 52						\$2,756.16
65	LS 638	4 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$347.40	\$347.40
66	LS 638	6 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$241.92	\$241.92
67	LS 638	8 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$341.28	\$341.28
68	LS 638	10 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$447.30	\$447.30
69	LS 638	12 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$563.22	\$563.22
70	LS 638	16 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$815.04	\$815.04
Water Item No. 7 - All Cast Couplings to be Smith-Blair No. 421 (Top Bolt). Coupling to be epoxy coated & contain SS nuts & bolts						\$1,150.48
71	LS 638	4 inch Cast Coupling	Ea	1	\$143.04	\$143.04
72	LS 638	6 inch Cast Coupling	Ea	1	\$188.87	\$188.87
73	LS 638	8 inch Cast Coupling	Ea	1	\$213.89	\$213.89
74	LS 638	10 inch Cast Coupling	Ea	1	\$272.14	\$272.14
75	LS 638	12 inch Cast Coupling	Ea	1	\$332.54	\$332.54
Water Item No. 8 - All Full Circle Repair Clamps to be Smith Blair No. 261						\$950.88
76	LS 638	4 inch x 7-1/2 inch Clamp	Ea	1	\$49.72	\$49.72
77	LS 638	4 inch x 12-1/2 inch Clamp	Ea	1	\$76.31	\$76.31
78	LS 638	6 inch x 7-1/2 inch Clamp	Ea	1	\$57.98	\$57.98
79	LS 638	6 inch x 12-1/2 inch Clamp	Ea	1	\$92.92	\$92.92
80	LS 638	8 inch x 7-1/2 inch Clamp	Ea	1	\$67.80	\$67.80
81	LS 638	8 inch x 12.5 inch Clamp	Ea	1	\$108.28	\$108.28
82	LS 638	10 inch x 7.5 inch	Ea	1	\$88.22	\$88.22
83	LS 638	10 inch x 12.5 inch	Ea	1	\$138.13	\$138.13
84	LS 638	12 inch x 7.5 inch	Ea	1	\$104.40	\$104.40
85	LS 638	12 inch x 12.5 inch	Ea	1	\$167.12	\$167.12
Water Item No. 9 - All Full Circle Repair Clamp with Tap to be Smith Blair No. 264						\$1,987.19
86	LS 638	6 inch x 6 inch x .75 inch	Ea	1	\$79.07	\$79.07
87	LS 638	6 inch x 12 inch x .75 inch	Ea	1	\$114.02	\$114.02
88	LS 638	6 inch x 6 inch x 1 inch	Ea	1	\$79.07	\$79.07
89	LS 638	6 inch x 12 inch x 1 inch	Ea	1	\$114.02	\$114.02
90	LS 638	8 inch x 9 inch x .75 inch	Ea	1	\$88.88	\$88.88
91	LS 638	8 inch x 12 inch x .75 inch	Ea	1	\$129.37	\$129.37
92	LS 638	8 inch x 9 inch x 1 inch	Ea	1	\$88.88	\$88.88
93	LS 638	8 inch x 12 inch x 1 inch	Ea	1	\$129.37	\$129.37
94	LS 638	10 inch x 6 inch x .75 inch	Ea	1	\$109.32	\$109.32
95	LS 638	10 inch x 12 inch x .75 inch	Ea	1	\$159.20	\$159.20
96	LS 638	10 inch x 6 inch x 1 inch	Ea	1	\$109.17	\$109.17
97	LS 638	10 inch x 12 inch x 1 inch	Ea	1	\$159.20	\$159.20
98	LS 638	12 inch x 6 inch x .75 inch	Ea	1	\$125.49	\$125.49
99	LS 638	12 inch x 12 inch x .75 inch	Ea	1	\$188.32	\$188.32
100	LS 638	12 inch x 6 inch x 1 inch	Ea	1	\$125.49	\$125.49
101	LS 638	12 inch x 12 inch x 1 inch	Ea	1	\$188.32	\$188.32
Water Item No. 10 - Bronze Service Saddles to be Mueller Double Strap BR2B series						\$1,034.21
102	LS 638	6 inch x 1-1/2 inch Saddle	Ea	1	\$93.08	\$93.08
103	LS 638	6 inch x 2 inch Saddle	Ea	1	\$102.32	\$102.32
104	LS 638	8 inch x 1-1/2 inch Saddle	Ea	1	\$106.08	\$106.08
105	LS 638	8 inch x 2 inch Saddle	Ea	1	\$115.62	\$115.62
106	LS 638	10 inch x 1-1/2 inch Saddle	Ea	1	\$137.11	\$137.11
107	LS 638	10 inch x 2 inch Saddle	Ea	1	\$147.30	\$147.30

108	LS 638	12 inch x 1-1/2 inch Saddle	Ea	1	\$164.85	\$164.85
109	LS 638	12 inch x 2 inch Saddle	Ea	1	\$167.85	\$167.85
Water Item No. 11 - Megalugs to EEBA Iron						\$176.66
110	LS 638	4 inch Megalug EEBA	Ea	1	\$16.83	\$16.83
111	LS 638	6 inch Megalug EEBA	Ea	1	\$19.80	\$19.80
112	LS 638	8 inch Megalug EEBA	Ea	1	\$30.22	\$30.22
113	LS 638	10 inch Megalug EEBA	Ea	1	\$44.73	\$44.73
114	LS 638	12 inch Megalug EEBA	Ea	1	\$65.08	\$65.08
Water Item No. 12 - Cut-In Sleeves to be Mueller No. 842						\$4,428.92
115	LS 638	4 inch Cut-in Sleeve	Ea	1	\$465.64	\$465.64
116	LS 638	6 inch Cut-in Sleeve	Ea	1	\$581.71	\$581.71
117	LS 638	8 inch Cut-in Sleeve	Ea	1	\$797.19	\$797.19
118	LS 638	10 inch Cut-in Sleeve	Ea	1	\$1,278.36	\$1,278.36
119	LS 638	12 inch Cut-in Sleeve	Ea	1	\$1,306.02	\$1,306.02
Water Item No. 13 - Mechanical Joint Gland Pack to include T-bolts & Nuts, MJ Gasket & MJ Gland						\$94.31
120	LS 638	4 inch MJ Gland Pack	Ea	1	\$12.87	\$12.87
121	LS 638	6 inch MJ Gland Pack	Ea	1	\$16.11	\$16.11
122	LS 638	8 inch MJ Gland Pack	Ea	1	\$17.52	\$17.52
123	LS 638	10 inch MJ Gland Pack	Ea	1	\$22.99	\$22.99
124	LS 638	12 inch MJ Gland Pack	Ea	1	\$24.82	\$24.82
Water Item No. 14 - Valve Boxes to be per LS 638						\$833.40
125	LS 638	Round Valve Box	Ea	1	\$175.94	\$175.94
126	LS 638	Round Box Lid	Ea	1	\$16.01	\$16.01
127	LS 638	Round Valve Top	Ea	1	\$66.59	\$66.59
128	LS 638	Round Valve Bottom	Ea	1	\$63.09	\$63.09
129	LS 638	Square Valve Box	Ea	1	\$219.29	\$219.29
130	LS 638	Square Box Lid	Ea	1	\$31.84	\$31.84
131	LS 638	Square Valve Top	Ea	1	\$143.37	\$143.37
132	LS 638	Square Valve Bottom	Ea	1	\$63.09	\$63.09
133	LS 638	Curb Box 101F	Ea	1	\$32.78	\$32.78
134	LS 638	Curb Box Rpr Lids	Ea	1	\$10.70	\$10.70
135	LS 638	Curb Box Rpr Lids	Ea	1	\$10.70	\$10.70
Water Item No. 15 - All Stainless Steel Tap Saddles to be Smith Blair No. 665						\$10,383.43
136	LS 638	6 inch x 4 inch SS Tap Saddle	Ea	1	\$487.95	\$487.95
137	LS 638	8 inch x 4 inch SS Tap Saddle	Ea	1	\$501.78	\$501.78
138	LS 638	8 inch x 6 inch SS Tap Saddle	Ea	1	\$565.35	\$565.35
139	LS 638	10 inch x 4 inch SS Tap Saddle	Ea	1	\$576.76	\$576.76
140	LS 638	10 inch x 6 inch SS Tap Saddle	Ea	1	\$646.08	\$646.08
141	LS 638	10 inch x 8 inch SS Tap Saddle	Ea	1	\$785.38	\$785.38
142	LS 638	12 inch x 4 inch SS Tap Saddle	Ea	1	\$640.23	\$640.23
143	LS 638	12 inch x 6 inch SS Tap Saddle	Ea	1	\$730.61	\$730.61
144	LS 638	12 inch x 8 inch SS Tap Saddle	Ea	1	\$914.89	\$914.89
145	LS 638	12 inch x 10 inch SS Tap Saddle	Ea	1	\$1,149.18	\$1,149.18
146	LS 638	16 inch x 4 inch SS Tap Saddle	Ea	1	\$991.05	\$991.05
147	LS 638	16 inch x 6 inch SS Tap Saddle	Ea	1	\$1,143.70	\$1,143.70
148	LS 638	16 inch x 8 inch SS Tap Saddle	Ea	1	\$1,250.47	\$1,250.47
Sewer Item No. 16 - Catchbasin and Manhole Castings						\$1,645.96
149	LS 001	Various Castings - Bicycle Friendly Catchbasin grates stamped Drains to Lake	LB	1	\$0.73	\$0.73
150	LS 001	Various Castings - Catchbasin grates stamped Drains to Lake	LB	1	\$0.94	\$0.94
151	LS 001	Various Castings - Catchbasin frames	LB	1	\$0.86	\$0.86
152	LS 001	Various Castings - Manhole Solid Lid stamped Sanitary	LB	1	\$0.69	\$0.69
153	LS 001	Various Castings - Manhole Vented Lid stamped Storm	LB	1	\$0.69	\$0.69
154	LS 001	Various Castings - Sanitary Manhole frames	LB	1	\$1.16	\$1.16
155	LS 001	Various Castings - Storm Manhole frames	LB	1	\$1.16	\$1.16
156	LS 001	Over-Under Manhole Invert Plate - EJIW 8650Z Frame	EA	1	\$1,198.83	\$1,198.83
157	LS 001	Over-Under Manhole Invert Plate - EJIW 8650A Cover with Handles	EA	1	\$183.96	\$183.96
158	LS 001	4 inch Diameter Test Tee - E-Z Set Locating Cover	EA	1	\$17.14	\$17.14
159	LS 001	6 inch Diameter Test Tee - E-Z Set Locating Cover	EA	1	\$17.58	\$17.58
160	LS 001	EJ No. 3675 frame and cover stamped Storm	EA	1	\$111.11	\$111.11
161	LS 001	EJ No. 3675 frame and cover stamped Sanitary	EA	1	\$111.11	\$111.11
Base Bid Total:						\$78,730.38

RENEWAL OPTION

Pursuant to the provisions stated in the bid, the City of Lakewood shall have the sole option to extend the contract period in one-year increments for a total accumulative period of **two (2) additional years**. This option shall apply to any or all of the equipment and services quoted herein.

If the options are exercised, the Contractor shall charge the City the same price as quoted herein except as modified in the paragraphs below. All modifications shall be computed against the original contract price.

The option shall be executed at the same price(s) quoted herein subject to a maximum percentage of increase and/or minimum percentage of decrease, if any, quoted by the Contractor below for each applicable option period:

1ST 12-MONTH RENEWAL + / - 5 (five) %
April 1, 2020 through March 31, 2021

2ND 12-MONTH RENEWAL + / - 5 (five) %
April 1, 2021 through March 31, 2022

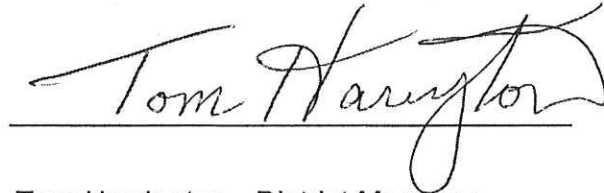
I hereby grant the City of Lakewood the options stated on this page. If a percentage of increase or decrease is not quoted (ie; left blank), the City shall have the right to execute the option at the same price(s) quoted for the original contract period. If a zero price change is indicated for any of the renewal periods indicate "0" in the space provided.

EXECUTION OF BID

Bidder's signature below certifies bid submission through QuestCDN.com website.

NOTE: Failure to sign Bid Form may result in rejection of bid.

Signature



Name & Title Tom Harrington - District Manager

Date

3/25/19

BID ACKNOWLEDGEMENT

- NOTE 1. The wording of this Bid Acknowledgement shall be retained throughout, without changes, alterations, or additions except as permitted by the Instructions to Bidders and the Bid Documents. Any change in the wording may cause the bid to be rejected as not complying with the law, however, the City of Lakewood (the "City") reserves the right to waive any informalities or irregularities.
- NOTE 2. Contract Bond shall be provided by awarded bidder for 100% of the contract amount and shall meet Sections 153.54 to 153.571 of the Ohio Revised Code and the Instructions to the Bidders.
- NOTE 3. *Each bid is deemed to be submitted based upon all of the Plans, Specifications, Instructions to Bidders, Bid Acknowledgement, and other Contract Documents, including but not limited to all Addenda. The bidder will be required to comply with all requirements of the Contract Documents, regardless of whether the Bidder had actual knowledge of the requirements and regardless of any statement or omission made by the Bidder, which might indicate a contrary intention.*
- NOTE 4. City does not guarantee purchase, and quantities are subject to change during the term of the contract.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

BIDDER COMPANY NAME: Core & Main LP

NAME OF PRESIDENT: Stephen LeClair

ADDRESS: 10655 Royalton Rd

FEDERAL TAX IDENTIFICATION NO.: 03-0550887

CONTRACTOR'S LICENSE NO.: _____

TELEPHONE NO.: 440-237-1200; FAX NO.: 440-237-2054

MAILING ADDRESS: 10655 Royalton Rd, North Royalton, Ohio 44133

CONTACT PERSON FOR CONTRACT PROCESSING: Tom Harrington - District Manager

E-MAIL ADDRESS: tom.harrington@coreandmain.com

Jan 13, 2020 10:49:02 AM EST

File Edit Commands Help

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NavOne

501-3062-431.46-08

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
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☒ Pending by date
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☒ Pending by year
☒ Procurement car

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Previous acc...

Next account

2019

2021

Account activi...

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Images

Budget alloca...

Account information

Q Repair Parts & Supplies / Utility Maintenance

Fiscal year: 2020 Dr

Budget: 102,000.00

Committed: .00

Q Balance: 102,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

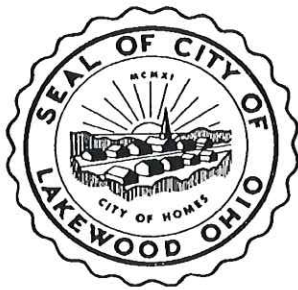
PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	501	Water Fund	Original Budget	102,000.00
Department	30	Public Works	Revised Budget	.00
Division	62	Water Distribution	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	.00
Object	08	Utility Maintenance	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-030

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

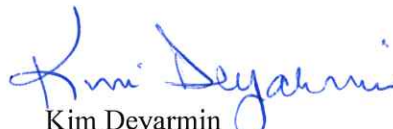
Subject: Renew Contract – Professional Service Contract – Re: Municipal Engineering Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with CT Consultants in an amount not to exceed \$25,000 to provide Municipal Engineering Services as required by the City for Fiscal Year 2020.

CT Consultants was awarded this Professional Services Contract based on their response to RFQ 16-013.

Contracting Authority:	Ordinance 33-19 \$25,000
Contracting Balance	\$25,000 / \$0.00
Funding:	General Fund
Account Distribution:	510-3070-431-39-10 \$935,000
Account Balance:	\$770,055 / \$745,055
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input checked="" type="checkbox"/>
Object Code:	Contractual Services
Commodity Code:	918-042
Bid Reference:	RFQ 16-013


Kim Deyarmin
Purchasing Manager

	Approved	Disapproved	Date
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____



M E M O R A N D U M

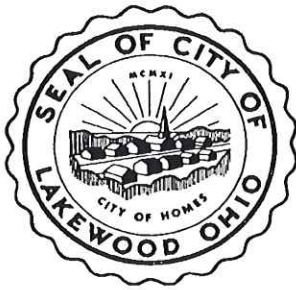
DATE: January 9, 2020
TO: Kim Smith, Procurement Officer
FROM: Mark Papke, PE, CPESC – City Engineer
RE: 2020 MEC Recommendation

MLP
Z

CT Consultants is the highest ranked consultant for performing Municipal Engineering Consulting which remains effective through 2021 (RFQ No. 16-013). CT Consultants has performed satisfactorily and, as such, we met with them to discuss the continuation of their services similar to previous years.

I recommend that the Board of Control approve a not to exceed amount of \$25,000 for providing 2020 MEC services on an hourly basis. 510-3070-431-39-10

Please contact me with any questions.



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-031

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Professional Service Contract – Re: EPA Minimum Control Measures

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with Cuyahoga Soil & Water Conservation District (CSWCD) in the amount of \$13,740 for Fiscal Year 2020 to provide Public Involvement & Education Activities (Minimum Control Measures 1 & 2) and Storm Water Pollution Prevention Activities (Minimum Control Measures 4 & 5). Services required by the Ohio EPA as part of the City's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit.

Contracting Authority:	Ordinance 37-19 \$7,500,000
Contracting Balance:	\$1,785,000 / \$1,771,260
Funding:	Wastewater Collection Fund
Account Distribution:	510-3070-431-30-10 \$147,000
Account Balance:	(\$744) / (\$14,484)
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Storm Water Sewer System
Commodity Code:	961-049
Bid Reference:	MOU

Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director Public Director	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____



MEMORANDUM

Date: January 14, 2020
To: Kim Smith, Procurement Officer
From: Mark Papke, PE, CPESC - City Engineer
RE: 2020 CSWCD Services

MKP
2

Please recommend to the Board of Control that the existing MOU between the City of Lakewood and the Cuyahoga Soil & Water Conservation District (CSWCD) be continued and approved for funding (\$13,500) so the CSWCD can continue to provide Minimum Control Measures (MCM) for Public Involvement and Public Education Activities (MCM 1&2) and Storm Water Pollution Prevention Activities (MCM 4 &5). The Ohio EPA requires the City to perform these activities as part of our National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit. There is no change in the fees for 2020.

MCM 1&2 \$5,500.00

MCM 4&5 \$8,240.00

TOTAL \$13,740.00

Please note that the \$5,500 for MCM 1 & 2 will be reimbursed by NEORSD and that some of the costs are recovered for MCM 4 & 5 from non-City development projects.

Please contact me with any questions.

Jan 14, 2020 3:51:13 PM EST

File Edit Commands Help

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☒ Encumbrances

☒ Pre-encumbrances

☒ Transactions

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Previous acc...

Next account

2019

2021

Account activi...

Pending trans...

Images

Account information

Q Professional Services / Other

Fiscal year: 2020 Dr

Budget: 147,000.00

Committed: 147,743.44

Q Balance: 743.44-

Project Data

Q 169001 EPA Min. Contro .00

Q 169006 Wrap I-90 Sewer .00

Q 169009 Webb Rd Outfall .00

Q 174018 Lake Ave Plan & .00

Q 179010 GreenInfrastruc .00

Q 179013 IWWIP - Phase 2 .00

Q 189002 Summit Outfall 80,635.23-

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	2,425.00	2,425.00
Q 02 February	.00	2,425.00
Q 03 March	.00	2,425.00
Q 04 April	.00	2,425.00
Q 05 May	.00	2,425.00

Payment information

Vendor	(* indicates pending)	Total
Q KS ASSOCIATES, INC.		2,425.00

Encumbrances

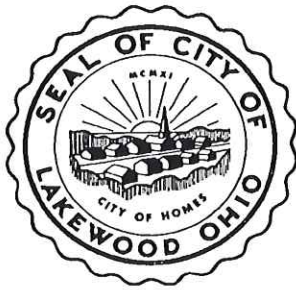
PO #	Vendor	Balance
Q 092175	BROWN & CALDWELL	57,720.93
Q 092181	CT CONSULTANTS, INC.	9,387.28
Q 092222	KS ASSOCIATES, INC.	78,210.23

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	510	Wastevtr Coll System Fund	Original Budget	147,000.00
Department	30	Public Works	Revised Budget	.00
Division	70	Wastevtr Collection Crew	Current expenditures	2,425.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	145,318.44
Object	10	Other	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-032

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Re-Routing Unmapped Storm Sewer at former Lakewood Hospital site

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award an emergency contract to Terrace Construction Company, Inc. in an amount not to exceed \$356,000 to re-route the unmapped sewer under the south parking lot at the former Lakewood Hospital site. Project to include removal and backfilling of the existing 42 inch unmapped sewer traversing through the development area.

Terrace Construction Co., Inc. submitted a competitive bid for Emergency Sewer and Water work as required by the City against Bid No. 19-015.

Contracting Authority:	Ordinance 33-19 \$4,000,000
Contracting Balance:	\$3,943,300 / \$3,587,300
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-39-10 \$4,000,000
Account Balance:	\$2,236,417 / \$1,880,417
Contract Approved by Law:	Yes _____ / No <input checked="" type="checkbox"/> / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Contractual Services
Commodity Code:	913-060
Bid Reference:	Bid No. 19-015


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____





DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING &
CONSTRUCTION

ROMAN DUCU
Director of Public Works
MARK PAPKE, PE, CPESC.
City Engineer

Memo

To: Kim Smith – Purchasing Agent *MKP*
From: Mark Papke, PE, CPESC – City Engineer AND Bryce Sylvester, AICP – Director of Planning *BWS*
Date: January 14, 2020
Re: **Re-routing Unmapped Storm Sewer and Abandoning Existing Sewer at the former hospital site**

There is an unmapped +/- 42" storm sewer under the south parking lot at the former hospital property that must be re-routed. It will be re-routed along the southern property line to the Belle Row and north approximately 435' to an existing storm manhole in the centerline of Belle. This would permit the best long-term sewer design using gravity drainage, as opposed to installing permanent pumps on site. The southern storm sewer on Belle is shallower than the 42" storm on the site. The 42" unmapped sewer traversing through the development area will be removed and backfilled. The work needs to be performed promptly to continue to meet development deadlines at this site, and thus normal preparation of plans, specifications, soil borings, and a bid package could not be performed. Therefore, the City requested quotes from Terrace Construction and Fabrizi Trucking & Paving Company, Inc. to perform the work utilizing the current Emergency Contractor contract pricing that was previously bid in 2019. The attached drawing was provided to both contractors to establish the scope of work. The quotes were as follows:

Terrace	\$309,297.05
Fabrizi	\$312,500.00

Both contractors provided the similar completion dates.

Upon review/approval by the Finance and Law Departments, we recommend that the Board of Control approve Terrace to perform this required work for an amount not to exceed \$356,000 which includes a 15% contingency for unknowns that may be encountered as the timeline did not allow for a specific plan set with soil borings to be developed. The work would be performed per the emergency contract requirements and billed per the unit pricing provided in Terrace's Emergency Contract bid. The work would be funded by the Lakewood Hospital fund.

Please contact Bryce or Mark with any questions.

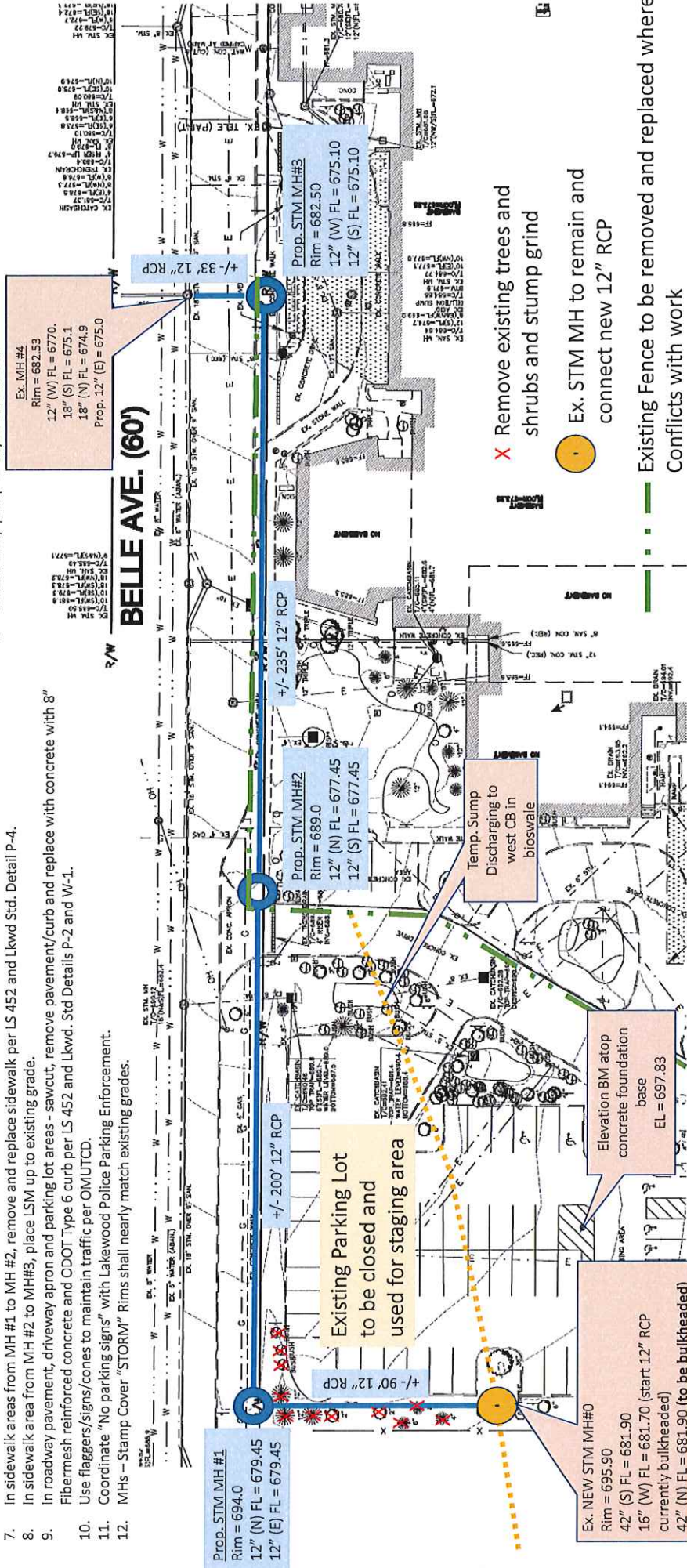


Sewer Installation Notes:

1. Prior to work and ordering materials, survey to verify elevations and ROW and OUPS to verify all utilities for conflicts.
2. Remove sections of fence and post interfering with work. Reinstall fence and posts upon completion of the sewer work.
3. Install temporary orange construction fence where fence is removed at end of shifts.
4. Use 12" RCP with 6" bedding and 12" cover No. 57 crushed limestone.
5. Above cover stone use LS 613 - LSM for backfill up to subgrade elevation.
6. In landscape areas, place 2" topsoil and 2" of double shredded mulch to match existing grades to sheet flow to parking area or Belle sidewalk.
7. In sidewalk areas from MH #1 to MH #2, remove and replace sidewalk per LS 452 and Lkwd Std. Detail P-4.
8. In sidewalk area from MH #2 to MH#3, place LSM up to existing grade.
9. In roadway pavement, driveway apron and parking lot areas - sawcut, remove pavement/curb and replace with concrete with 8" Fibermesh reinforced concrete and ODOT Type 6 curb per LS 452 and Lkwd. Std Details P-2 and W-1.
10. Use flaggers/signs/cones to maintain traffic per OMUTCD.
11. Coordinate "No parking signs" with Lakewood Police Parking Enforcement.
12. MHs - Stamp Cover "STORM" Rims shall nearly match existing grades.

42" Sewer Removal Notes:

1. Complete sewer installation prior to starting removal.
2. Sawcut pavement and curbs to be removed.
3. Use LS 613 - LSM for backfill up to subgrade elevation.
4. In asphalt areas, install 6" Fibermesh concrete per LS 452. Cold weather protect concrete.
5. Replace curb in-kind where removal is necessary.
6. Coordinate removal of overhead temporary pump power with First Energy.
7. Return sump pump to City of Lakewood.



Prop. STM MHs (verify rim and invert elevations prior to ordering)

New MHs in ROW only

Prop. 12" STM RCP (verify lengths prior to ordering)

New pipe to be located in ROW only along Belle

Approximate location of 42" Sewer to be removed north of MH#0 (field locate prior to saw cutting pavement)

Former Lakewood Hospital Site - Sewer Relocation Plan

USE appropriate BMPs per ODNR Rainwater and Land Development Manual



An Equal Opportunity Employer

3965 Pearl Road • Cleveland, Ohio 44109-3103 • Phone: (216) 739-3170 • Fax: (216) 739-3169

Quote for Sewer Relocation Lakewood Hospital

01/09/2020

Page 1

Terrace Construction Company Inc.
3965 Pearl Rd.
Cleveland, OH 44109
terrace@terraceconstruction.com

Phone: 216 739-3170
Fax: 216 739-3169

Bond: Not Included
Sales Tax: Not Included
Bid Date: 01/09/2020

Quote To: Mark Papke
City of Lakewood
12650 Detroit Ave.
Lakewood OH 44107

Phone: (216) 529-6075
Fax: (216) 521-1379
Email: mark.papke@lakewoodoh.net

Quote is valid for 30 days.

Item	Description	Quantity	Unit	Unit Price	Extension
1	12"RCP	558.000	LF	289.370	161,468.46
2	48" STORM MANHOLE	3.000	EA	4,882.050	14,646.15
3	TIE-IN EXISTING MANHOLES	2.000	EA	4,650.800	9,301.60
4	REMOVE/REPLACE 4" SDWK	1,000.000	SF	6.200	6,200.00
5	REMOVE/REPLACE 8" PAVEMENT	54.000	SY	98.600	5,324.40
6	GRASS SEEDING/TOPSOIL	422.000	SY	11.700	4,937.40
Total for 12" RCP Relocation					206,145.05
7	REMOVE 42" SEWER	210.000	LF	491.200	103,152.00
Total for 42" Sewer Removal					103,152.00
Total Base Bid Quote: \$					309,297.05

Schedule

Earliest Start Date; January 20, 2020
12" Sewer Completion; January 31, 2020
42" Sewer Completion; February 5, 2020
Concrete Restoration Completion; February 2, 2020
Landscape Completion; Spring 2020

Jan 15, 2020 2:36:34 PM EST

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Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Next account

2019

2021

Account activi...

Pending trans...

Images

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Account information

Contractual Services / Other

Fiscal year: 2020 Dr

Budget: 4,000,000.00

Committed: 1,763,865.51

Balance: 2,236,133.49

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	128,018.60	128,018.60
Q 02 February	.00	128,018.60
Q 03 March	.00	128,018.60
Q 04 April	.00	128,018.60
Q 05 May	.00	128,018.60

Payment information

Vendor	(* indicates pending)	Total
Q FABRIZI TRUCKING & PAVING CO.,		56,682.34
Q DLZ OHIO, INC.		68,635.00
Q DR. EDWARD J. WALTER & ASSOC.,		2,400.00

Encumbrances

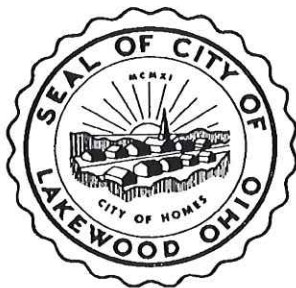
PO #	Vendor	Balance
Q 092176	C & K INDUSTRIAL SERV	4,600.00
Q 092194	GREAT LAKES PIPE INSP	2,550.00
Q 092196	DLZ OHIO, INC.	14,060.00
Q 092248	SAFECO ENVIRONMENTAL	1,610,807.91
Q 092256	DR. EDWARD J. WALTER	3,830.00
Q 092313	FABRIZI TRUCKING & PA	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	260	Lkwd Hospital Sp. Rev Fund	Original Budget	4,000,000.00
Department	70	Planning and Development	Revised Budget	.00
Division	01	Planning and Development	Current expenditures	128,018.60
Activity basic	46	Community Environment	YTD expenditures	.00
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	1,635,847.91
Object	10	Other	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-033

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

**Subject: Amend Contract – Professional Service Contract – Re: Re-Routing Unmapped Storm Sewer
at former Lakewood Hospital site**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with DLZ Ohio, Inc. in the amount of \$35,000 to provide additional Professional Administration, Quality Assurance and Inspection Services for re-routing of the unmapped sewer under the south parking lot at the former Lakewood Hospital site, including removal and backfilling of the existing 42 inch unmapped sewer traversing through the development area. Contract award to DLZ Ohio, Inc. now totals \$260,000.

DLZ Ohio, Inc. was chosen to perform these Professional Services, as they have been providing continuous oversight of the project.

Contracting Authority:	Ordinance 33-19 \$4,000,000
Contracting Balance:	\$3,587,300 / \$3,552,300
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-39-10 \$4,000,000
Account Balance:	\$1,880,417 / \$1,845,417
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input checked="" type="checkbox"/> / c/c <input type="checkbox"/>
Object Code:	Professional Services
Commodity Code:	913-060
Bid Reference:	RFP


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____





DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING &
CONSTRUCTION

ROMAN DUCU
Director of Public Works

MARK PAPKE, PE, CPESC.
City Engineer

Memo

To: Kim Smith – Purchasing Agent *MKP*
From: Mark Papke, PE, CPESC – City Engineer AND Bryce Sylvester, AICP – Director of Planning *BWS*
Date: January 14, 2020
Re: **DLZ - Contract Administration & Quality Assurance Services**
Lakewood Hospital Demolition and Asbestos Abatement & Hazardous Materials Removal

The number of hours estimated for contract administration and quality assurance services is going to be exceeded due to the additional environmental work required and the inspection services needed to re-route the unmapped storm sewer for the above referenced project. DLZ is performing the following professional services: contract administration, daily inspections for compliance with project plans and specifications, dust control testing, wage interviews, certification checks, SWPPP inspections, and earthwork quality assurance.

The billing is based on hours spent in the field, project management and a limited quality assurance tests. We estimate that another 4 weeks will be needed to carry through the month of February, however, that amount may change based on the Contractor's number of crew shifts and duration and any additional work needed. We recommend that the Board of Control approve DLZ to continue to provide the construction administration services for an additional amount of \$35,000.

Please contact Bryce or Mark with any questions.





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-254

November 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: Lakewood Hospital Demolition, Asbestos Abatement and Hazardous Materials Removal

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to DLZ Ohio, Inc. in an amount not to exceed \$150,000 to perform Professional Contract Administration and Inspection Services for the Asbestos Abatement and Hazardous Materials Removal, and finally, the demolition of the former Lakewood Hospital Site, including the Marlowe Building. Contract award is the proposal amount of \$127,654, plus contingencies.

DLZ Ohio, Inc. was chosen to perform these services based on their RFP submission for the services.

Contracting Authority:	Ordinance 43-17A \$7,000,000
Contracting Balance:	\$780,779 / \$630,779
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-39-10 \$7,230,000
Account Balance:	\$1,004,113 / \$854,113
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services
Commodity Code:	918-075
Bid Reference:	RFP

Original
Award

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	11/5/18
Kevin M. Butler, Director of Law		_____	11/5/18
Jennifer Pae, Director of Finance		_____	11/5/18
Michael P. Summers, Mayor		_____	11/5/18





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-262

November 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Professional Services Contract – Re: Lakewood Hospital Demolition, Asbestos Abatement and Hazardous Materials Removal

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract to DLZ Ohio, Inc. in an amount not to exceed **\$75,000** to perform additional Professional Contract Administration and Inspection Services for the Asbestos Abatement and Hazardous Materials Removal and demolition of the former Lakewood Hospital Site, including the Marlowe Building. Contract award is the proposal amount of \$127,654, plus contingencies. Contract award to DLZ Ohio, Inc. now **totals \$225,000**.

DLZ Ohio, Inc. was chosen to perform these services based on their RFP submission for the services.

Contracting Authority:	Ordinance 50-18A \$300,000
Contracting Balance:	\$230,000 / \$155,000
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-10 \$500,000
Account Balance:	\$343,887 / \$268,887
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services
Commodity Code:	918-043
Bid Reference:	Professional Service

First Amendment

Kim Deyarmin

Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	<i>KS</i>	_____	<i>11-11-19</i>
Jennifer Pae, Director of Finance	<i>JP</i>	_____	<i>11/11/19</i>
Michael P. Summers, Mayor	<i>MP</i>	_____	<i>11/11/19</i>



Q Contractual Services / Other	
Fiscal year: 2020	Dr
Budget:	4,000,000.00
Committed:	1,763,866.51
Q Balance:	2,236,133.49

Project Entry Optional

Period/Month	Actuals	Cumulative Totals
Q 01 January	128,018.60	128,018.60
Q 02 February	.00	128,018.60
Q 03 March	.00	128,018.60
Q 04 April	.00	128,018.60
Q 05 May	.00	128,018.60

Vendor	(* indicates pending)	Total
Q FABRIZI TRUCKING & PAVING CO.,		56,682.34
Q DLZ OHIO, INC.		68,635.00
Q DR. EDWARD J. WALTER & ASSOC.,		2,400.00

	PO #	Vendor	Balance
Q	092176	C & K INDUSTRIAL SERV	4,600.00
Q	092194	GREAT LAKES PIPE INSP	2,550.00
Q	092196	DLZ OHIO, INC.	14,060.00
Q	092248	SAFECO ENVIRONMENTAL	1,610,007.91
Q	092256	DR. EDWARD J. WALTER	3,830.00
Q	092313	FABRIZI TRUCKING & PA	.00

Type	Req/P0	Project	Balance
------	--------	---------	---------

Fund	260	Lkwd Hospital Sp Rev Fund
Department	70	Planning and Development
Division	01	Planning and Development
Activity basic	46	Community Environment
Sub activity	1	Community Environment
Element	39	Contractual Services
Object	10	Other

Original Budget	4,000,000.00
Revised Budget	.00
Current expenditures	128,018.60
YTD expenditures	.00
Unposted expenditures	.00
Encumbrances	1,635,847.91
Unposted encumbrances	.00
Dep. encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-034

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Lakewood Small Business Grant Program – Re: Cycle Fly Indoor Cycling Studio

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Cycle Fly Indoor Cycling Studio in the amount of \$15,000 as part of the Lakewood Small Business Grant Program to support the establishment.

Contracting Authority:	Ordinance 34-19 \$4,400,000
Contracting Balance:	\$4,400,000 / \$4,385,000
Funding:	Economic Development Fund
Account Distribution:	101-7001-461-93-02 Project #202500 \$15,000
Account Balance:	\$15,000 / \$0.00
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Financial Services
Commodity Code:	946-000
Bid Reference:	Small Business Grant Program


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____

M E M O R A N D U M

Date 1.15.20
To Kim Deyarmin, Finance
From Dan Wyman
Manager, Lakewood Small Business Grant Program
Re Cycle Fly
Lakewood Small Business Grant
Project Number 202500

Board of Control Members,

I am requesting approval of a Lakewood Small Business Grant in the amount of \$15,000 for **Cycle Fly Indoor Cycling Studio** from **General Fund Account Number 101-7001-461-93-02**.

Because the \$11,153 remaining balance in General Fund Account Number 101-7001-461-93-02 is insufficient to fully fund the project, this grant will be disbursed in two installments.

- The first \$11,153 disbursement will exhaust the Small Business Grant Program's \$200,000 Round I loan pool established in September 2017 with a \$150,000 grant from Cuyahoga County matched by \$50,000 in City funds.
- In November 2019, the City was awarded a second round of County funding in the amount \$150,000 which must be matched by \$50,000 in City funds to establish a \$200,000 Round II loan pool. The second \$3,847 disbursement will be paid from the Round II loan pool.

Cycle Fly

Cycle Fly is a new, female-owned Lakewood-based indoor clip in, dark room, ride to the beat style cycling studio. Lakewood Small Business Grant Program funds will be utilized for improvements to leased space located at 15319 Detroit Avenue. *Please refer to the attached Project Profile for additional information.*

Lakewood Small Business Grant Program

Established in September 2017 (Council Resolution 8948-17), the Lakewood Small Business Grant Program (SBPG) is a partnership between the City, Cuyahoga County, and the Small Business Administration. The program's \$200,000 Round I (January 1, 2018 – December 31, 2019) loan pool is comprised of a \$150,000 County grant matched by \$50,000 in City economic development funds. In November 2019, the City was awarded a second round of County funding in the amount \$150,000 which must be matched by \$50,000 in City funds to establish a \$200,000 Round II loan pool.

The SBPG offers local business owners and entrepreneurs seeking to locate in/relocate to Lakewood a 100% forgivable loan up to 15% of total start-up or expansion project costs. Participating businesses must obtain 75% SBA-backed financing.

City funds are initially placed as a subordinated, full-standby 0% loan with no payments then forgiven over three (3) years upon satisfaction of all terms and conditions stipulated in the program's Loan Agreement including creating a specified number of new jobs and remaining in Lakewood for at least duration of the loan term.

Project evaluation criteria include the number of full-time equivalent jobs created; annual return on investment (e.g. total payroll value of jobs created * 1.5% municipal income tax rate); payback period (# years required to repay the grant via payroll taxes); the owner/entrepreneur's experience and track record; and the project's economic/community impact.

Thank you for your consideration.



Lakewood Small Business Grant Program Project Profile

Cycle Fly Indoor Cycling Studio

Grantee	Cycle Fly
	15319 Detroit Avenue
Owner	Melina Poling Millerleile
Grant Amount	\$15,000

Project Description

Cycle Fly is a new Lakewood-based female-owned clip in, dark room, ride to the beat style indoor cycling studio. Lakewood Small Business Grant Program funds will be utilized for improvements to leased space located at 15319 Detroit Avenue.

Project Financing

SBA Loan (ECDI)	\$75,000 (75%)
Small Business Grant	\$15,000 (15%)
City of Lakewood (25%)	\$3,750
Cuyahoga County (75%)	\$11,250
Owner Equity	\$10,000 (10%)
Total Project Costs	\$100,000

Job Creation

Local Squad will create at least 4 new full-time equivalent jobs.

Payroll, Annual Return on Investment & Repayment Period

Projected Annual Payroll	\$142,320
Annual Return on Investment	\$2,135
Projected Repayment Period	7 years

Small Business Development Center (SBDC)

Ohio SBDC at Cleveland State University

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Project 202500-ED: C
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transaction
Pre-encumbrances
Project detail balance

Project Information
Description: ED: Cycle Fly
Status: Active
Estimate: 15,000.00
Type: GF General Fund
Sub type: SM Small Business
Start/stop dates: 1/01/2020 -
1st month of FY: 00
Source of funds:

Project Year-to-Date
FY: 2020
Balance 15,000.00
Budget: 15,000.00
Actual: .00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

Project Code
There are no user defined code fields for this project

Project Life-to-Date
FY(s): 0000 - 9999
Balance 15,000.00
Budget: 15,000.00
Actual: .00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

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Account Number	Description	Budget	Actual
101-7001-461.93-02	Economic Development	15,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-035

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Lakewood Small Business Grant Program – Re: Local Squad LLC dba Birdtown Coffee

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Local Squad LLC dba Birdtown Coffee in the amount of \$7,000 as part of the Lakewood Small Business Grant Program to support the establishment.

Contracting Authority:	Ordinance 34-19 \$4,400,000
Contracting Balance:	\$4,385,000 / \$4,378,000
Funding:	Economic Development Fund
Account Distribution:	101-7001-461-93-02 Project #202501 \$7,000
Account Balance:	\$7,000 / \$0.00
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Financial Services
Commodity Code:	946-000
Bid Reference:	Small Business Grant Program


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____

M E M O R A N D U M

Date 1.15.20
To Kim Deyarmin, Finance
From Dan Wyman
Manager, Lakewood Small Business Grant Program
Re Local Squad, LLC dba Birdtown Coffee
Lakewood Small Business Grant
Project Number 202501

Board of Control Members,

I am requesting approval of a Lakewood Small Business Grant in the amount of \$7,000 for Local Squad, LLC dba Birdtown Coffee from General Fund Account Number 101-7001-461-93-02.

Local Squad, LLC dba Birdtown Coffee

Local Squad, LLC dba Birdtown Coffee, a new Lakewood-based business located in the Screw Factory, owns, produces, and distributes several high-quality food and beverage brands to Cleveland-area restaurants, cafes and markets including Blue Shift Coffee, Mindful Almond Milk, and Cleveland Crisp bottled beverages and flavored sparkling water. City funds will be utilized for improvements to leased space at 13000 Athens Avenue and the purchase of a Diedrich IR-12 high capacity coffee roaster. *Please refer to the attached Project Profile for additional information.*

Lakewood Small Business Grant Program

Established in September 2017 (Council Resolution 8948-17), the Lakewood Small Business Grant Program (SBPG) is a partnership between the City, Cuyahoga County, and the Small Business Administration. The program's \$200,000 Round I (January 1, 2018 – December 31, 2019) loan pool is comprised of a \$150,000 County grant matched by \$50,000 in City economic development funds. In November 2019, the City was awarded a second round of County funding in the amount \$150,000 which must be matched by \$50,000 in City funds to establish a \$200,000 Round II loan pool.

The SBPG offers local business owners and entrepreneurs seeking to locate in/relocate to Lakewood a 100% forgivable loan up to 15% of total start-up or expansion project costs. Participating businesses must obtain 75% SBA-backed financing.

City funds are initially placed as a subordinated, full-standby 0% loan with no payments then forgiven over three (3) years upon satisfaction of all terms and conditions stipulated in the program's Loan Agreement including creating a specified number of new jobs and remaining in Lakewood for at least duration of the loan term.

Project evaluation criteria include the number of full-time equivalent jobs created; annual return on investment (e.g. total payroll value of jobs created * 1.5% municipal income tax rate); payback period (# years required to repay the grant via payroll taxes); the owner/entrepreneur's experience and track record; and the project's economic/community impact.

Thank you for your consideration.



**Lakewood Small Business Grant Program
Project Profile**

Local Squad, LLC dba Birdtown Coffee

Grantee	Local Squad, LLC dba Birdtown Coffee
	13000 Athens Avenue
Owners	Parker Bell, Elliott Endsley & Stuart Loudon
Grant Amount	\$7,000

Project Description

Local Squad, LLC dba Birdtown Coffee is a new Lakewood-based business located in the Screw Factory (13000 Athens Avenue) that owns, produces, and distributes several high-quality food and beverage brands to Cleveland-area restaurants, cafes and markets including Blue Shift Coffee, Mindful Almond Milk, and Cleveland Crisp bottled beverages and flavored sparkling water. City funds will be utilized for leasehold improvements (\$3,000) and to partially fund (\$4,000) the purchase of a Diedrich IR-12 high capacity coffee roaster.

Project Financing

SBA Loan (Key Bank)	\$93,203 (84%)
Small Business Grant	\$7,000 (6%)
City of Lakewood (25%)	\$1,750
Cuyahoga County (75%)	\$5,250
Owner Equity	\$9,320 (10%)
Total Project Costs	\$109,523

Job Creation

Local Squad will create at least 7.5 new full-time equivalent jobs.

Payroll, Annual Return on Investment & Repayment Period

Projected Annual Payroll	\$230,000
Annual Return on Investment	\$3,455
Projected Repayment Period	2 years

Small Business Development Center (SBDC)

Ohio SBDC at Cleveland State University

Jan 16, 2020 2:45:40 PM EST

File Edit Commands Help

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Project 202501-ED: Ld

☒ Account types
☒ Assets
☒ Expenditures
☒ Liabilities
☒ Revenues
☒ Encumbrances
☒ Miscellaneous info
☒ Pending transactio
☒ Pre-encumbrances
☒ Project detail balan

Project Information

Description: ED: Local Sqaud dba Birdt
Status: Active
Estimate: 7,000.00
Type: GF General Fund
Sub type: SM Small Business
Start/stop dates: 1/01/2020 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2020	Balance	7,000.00
Budget:		7,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	7,000.00
Budget:		7,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

2019

2021

Project activit...

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Account Number	Description	Budget	Actual
101-7001-461.93-02	Economic Development	7,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-036

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Uniform Purchase, Rental and Laundry Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract to Cintas Corporation in an amount not to exceed \$55,000 to provide Uniform Rental and Laundry Services and provision of Uniforms such as jackets, safety vests, and rain gear for the City's Public Works employees.

Uniform Purchase and Rental to be provided by Cintas Corp. through the rules established by OMNIA Partners (previously U.S. Communities) Contract #R-B-19002 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 33-19 \$70,000
Contracting Balance:	\$70,000 / \$15,000
Funding:	Various Funds
Account Distribution:	XXX-XXXX-XXX-39-04 & 42-21
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input checked="" type="checkbox"/> / c/c <input type="checkbox"/>
Object Code:	Contractual Services
Commodity Code:	983-086
Bid Reference:	OMNIA Partners


Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____



MEMORANDUM

To: Kim Deyarmin, Purchasing Manager
From: Roman Ducu, Director of Public Works RD
Date: January 21, 2020
Subject: 2020 - 2021 Uniform Contract

I am recommending the continued rental of uniforms from Cintas for the Public Works employees. Cintas is part of the OMNIA Purchasing Program. This contract with Cintas will extend through June 2021.

The total cost of uniform rental and laundry services is anticipated to cost approximately ~~\$50,000~~ ^{\$45,000} annually. This is the total for all divisions and will be paid for from their individual 39-04 or 42-21 account(s).

Departments will make additional purchases of items such as jackets, safety vests, and rain gear. I anticipate an additional \$10,000 could be spent on purchases from the eight individual division.

I suggest approving the overall Cintas contract in 2020 for ~~\$60,000~~ ^{\$55,000}.



SPECIALTY APPAREL RENTAL SERVICE AGREEMENT

Location No. 011, STRONGSVILLEContract No. 4018

Customer No. _____

Date 11-10-17Customer CITY OF LAKEWOOD - MULTIPLE LOCATIONS (US COMMUNITIES)Phone (216) 529-6644Address 126500 DETROIT AVENUECity LAKEWOODState OH Zip 44107

SPECIALTY PRODUCT RENTAL PRICING:

Item #	Description	Non-Standard (Buy Back) Item		Unit Price
		Yes	No	
	SEE APPENDUM "A" FOR UNIFORM PRICING AND LR PRICING			

- This agreement is effective as of the date of execution for a term of 12 months from date of installation.
 - The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
 - Name Emblem \$ 0.15 ea
 - Company Emblem \$ 1.50 ea
 - Custom Emblem \$ 1.50 ea
 - Embroidery \$ 3.75 ea
 - COO Terms \$ N/A per week charge for prior service (If Amount Due is Carried to Following Week)
 - Credit Terms - Charge Payments due 10 Days After End of Month
 - Automatic Lost Replacement Charge: Item 2160 / 2162 LR % of Inventory 10% \$ 0.467 Ea.
 - Automatic Lost Replacement Charge: Item LOCATIONS % of Inventory \$ _____ Ea.
 - Minimum Charge \$ 25.00 per delivery. (75% of the greater of the average of the first 4 weeks of invoicing or most recent 4 weeks of invoicing)
 - Make-Up charge \$ 0.75 per garment.
 - Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ _____ per garment for coveralls/jackets per week and premium \$ _____ per garment for shirts/pants per week.
 - Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
 - Shop towel container \$ N/A per week.
 - Artwork Charge for LogoMat \$ N/A
 - Uniform Storage Lockers: \$ _____ ea/week; Laundry Lock-up: \$ _____ ea/week Shipping: \$ _____
 - Service Charge \$ 0 per delivery.
- This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ _____ per garment will be assessed for employees size changed within 4 weeks of add-on or installation.
 - Uniform Advantage \$ 0.04 per garment. Premium Advantage \$ 0.08 per garment.
 - Decline Uniform Advantage and Premium Advantage covers damaged garments needing to be replaced outside of normal wear. Uniform Advantage and Premium Advantage do not cover lost or unreturned garments. The customer or company may cancel Uniform Advantage and Premium Advantage at any time.
 - Emblem Advantage \$ _____ per garment
 - Emblem Advantage covers name and company emblems. The customer or company may cancel Emblem Advantage at any time.
 - Makeup Advantage \$ _____ per garment
 - Makeup Advantage covers all costs associated with barcoding and setup. The customer or company may cancel Makeup Advantage at any time.
 - Other STREETS, FLEET, PARKS, REFUSE, WATER, TREATMENT, WASTEWATER, WASTEWATER LOCATIONS

FACILITY SERVICES PRODUCTS PRICING:

Bundle*	Item #	Description	Rental Freq.	Unit Price	Discount
	840XX	3X10 FLOOR MAT	W / EDW / M	3.047 / 4.59 / 6.08	✓
	844XX	4X6 FLOOR MAT	W / EDW / M	2.56 / 3.84 / 5.12	✓
	843XX	3X5 FLOOR MAT	W / EDW / M	2.073 / 3.11 / 4.14	✓
	2160/2162	SHOP TOWELS	WEEKLY	0.062	✓

11/10/17 Initial and check box if receiving Flame Resistant Garments

11/10/17 Initial and check box if receiving HI-Vis Garments

1 Initial and check box if Unlease. All garments will be cleaned by Customer.

1 Initial and check box if receiving Linen Service. Company may take periodic physical inventories of items in possession or under control of Customer

1 Initial and check box if receiving direct embroidery. If service is discontinued for any employee, or Customer deletes any of the garments with direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

Customer is ☒ Is not ☐ a federal, state or local government.

Cintas Loc. No. 011, STRONGSVILLE

By _____

Title _____

CUSTOMER:

Please Sign Name Joseph J. BenoPlease Print Name JOSEPH J. BENOPlease Print Title PUBLIC WORKS DIRECTOREmail: Joe.Beno@LakewoodOH.NET

Accepted-GM: _____

Form Distribution: (1) White-Office

(2) Canary-Customer

(3) Pink-Corporate Office



SPECIALTY APPAREL RENTAL SERVICE AGREEMENT

1. The customer, its successors and assigns ("Customer") orders from CINTAS CORPORATION or any of its subsidiaries, successors and assigns ("Company") all of the Customer's requirements of garment rental services and other items covered by this agreement during the term of this agreement all in accordance with the pricing, terms and conditions contained herein. Pricing is based on 52 weeks billing per rental item per year.
2. All garments and other rented items will be cleaned and maintained by Company and remain the property of the Company. Any garments that require replacement due to normal wear will be replaced by Company at no charge to Customer. If garment needs to be replaced outside of normal wear and tear, the customer will be charged the then current replacement value.
3. Customer agrees to notify Company, in writing of any hazardous materials, including lead, arsenic, hexavalent chromium and cadmium, that may be picked up by Company in the soiled garments or other textiles serviced under this agreement. In no case will hazardous materials be present to the extent that they may be harmful to Company's employees.
4. The weekly rental charge for any individual leaving the employ of Customer can be terminated, but only after all garments issued to that individual, or the current replacement value of same, have been returned or paid to Company. Any special products (i.e., logo mals, non-standard garments, non-standard facility services products, etc.) must be purchased by the customer if service is stopped for any reason. If items are lost or damaged by any means other than normal wear and tear, Customer will pay the then current replacement values for said items. Should Customer require garment sizes that are outside the standard size range, Customer agrees to pay the specific premium price for those items and sizes designated on page 1 of this agreement.
5. This agreement is effective as of the date of execution. The initial term of this agreement shall be as set forth on the front of this agreement and shall automatically renew for the same period of time unless Company is notified, to the contrary, in writing, sixty (60) days in advance of the expiration of the then current term. Company has the right to increase prices. The Customer has the right to reject the price increase within ten (10) days of the notice. If Customer rejects the price increase, Company may terminate this agreement. If the customer receives discount pricing due to bundling of products/services, Customer acknowledges that discount is subject to Customer controlling the bundling of the product/services. Should customer discontinue bundling, pricing may be increased to the non-discounted price. All invoices must be paid within ten days after the end of the month. Interest will accrue on any amounts which are not paid when due from the date due to the date of payment in full at an annual percentage rate equal to the lesser of (a) either percent 18% or (b) the maximum rate permitted by applicable law.
6. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this agreement or resulting from Customer's or its employee's use of the garments. Further, customer releases Company from any and all liability that results or may result from the use of the garments.
7. Company guarantees to deliver the highest quality textile rental services at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental items are paid for at the then current replacement values or returned to Company in good and usable condition.
8. Any dispute or matter arising in connection with or relating to this agreement shall be resolved by binding and final arbitration under both the laws of the state where Customer is located and applicable federal laws providing for the enforcement of agreements to arbitrate disputes. Arbitration shall be administered by a single arbitrator selected by agreement of the parties. Any such dispute shall be determined on an individual basis, shall be considered unique as to its facts, and shall not be consolidated in any arbitration or other proceeding with any claim or controversy of any other party. The exclusive jurisdiction and forum for resolution of any such dispute shall lie in the state where the Customer is located.
9. Customer certifies that Company is in no way infringing upon any existing contract between Customer and any other service provider.
10. This agreement contains the entire agreement of the parties with respect to the subject matter of this agreement and supersedes all prior negotiations, agreements and understandings with respect thereto, including any terms and conditions set forth in subsequent Purchase Orders or other documents. In which case, the terms of this agreement shall control.
11. Company is a licensee and not the owner of the Carhartt trademarked products. If Company should no longer have such license, then Company will substitute the Carhartt trademarked garments with garments of similar material and quality.
12. For flame resistant garments, Customer bears full responsibility for selecting the fabrics under this agreement. Customer acknowledges that Company has made no warranty, or covenant with respect to the flame-resistant qualities of the fabrics or garments or with respect to the fitness or suitability of the fabrics or garments for this purpose. Customer acknowledges that numerous manufacturers market fabrics represented to be flame-resistant. Company makes no independent representation as to the flame-resistant qualities of the fabric selected by Customer as compared to other available fabrics or fabrics which may become available in the future. Customer agrees to notify all employees of Customer who will be wearing the flame-resistant garments that the garments are not designed for long term high heat exposure or for use around open flames and that no representation is made as to the garment's ability to protect users from injury or death.
13. For high visibility garments, Customer bears sole responsibility for: (a) determining the level of visibility needed by wearers of the garments for their specific work conditions or uses; (b) identifying and selecting which garments meet the required level of visibility for any particular work conditions or uses; and (c) determining when garments require repair or replacement to meet the required level of visibility. If garment needs to be replaced outside of normal wear and tear, the customer will be charged the then current replacement value. Customer acknowledges and understands that the garments alone do not ensure visibility of the wearer. Customer further acknowledges that Company is relying upon Customer to determine whether any garments need repair or replacement to maintain the required level of visibility. Company represents only that the garments supplied satisfy certain ANSI/ISEA standards to the extent the garments are so labeled. Customer acknowledges that Company has made no other representations, covenants or warranties whether express or implied, related to the garments.
14. Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms of this agreement, and subject to all of its provisions. If this agreement is terminated early, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reasons other than documented quality of service reasons which are not cured as set forth above, or terminated by Company for cause at any time, Customer will pay to Company, as liquidated damages and not as a penalty, the greater of 50% of the average weekly invoice total multiplied by the number of weeks remaining in the unexpired term, or buy back all garments and other products allocated to Customer at the then current replacement values. Customer shall also be responsible for any unpaid charges on Customer's account prior to termination.
15. This agreement may not be modified, amended or supplemented except in writing signed by an authorized representative of Company, provided, however, if a Federal, state or local governmental body or its representative is a party to this agreement, the proposed modification, amendment or supplement must be in a writing signed by a President or Senior Vice President of Company.
16. This agreement shall be governed by and construed in accordance with the laws of the state of Ohio, without reference to the principles of conflicts of laws, except that the United Nations Convention on Contracts for the International Sale of Goods shall be expressly excluded.



Addendum "A" between Cintas and the City of Lakewood for the service agreement signed on 11/10/17.

Uniform Pricing

Item #	Description	Per Week	LR Price
		Unit Price	
930	100% Cotton Work Shirt	\$0.177	\$15.00
340	100% Cotton Work Pant	\$0.181	\$16.00
677	Comfort Elastic Work Jacket	\$0.55	\$15.00
970	Comfort Collar Work Jacket	\$0.55	\$15.00
929	Comfort Shop Coat	\$0.286	\$15.00
935	Comfort Work Shirt	\$0.14	\$10.00
945	Comfort Work Pant	\$0.145	\$12.00
948	Jean Style Comfort Work Pant	\$0.145	\$12.14
270	Comfort Cargo Pant	\$0.18	\$16.00
912	Comfort Coverall	\$0.286	\$15.00
394	Cintas Brand Jean	\$0.20	\$18.00
381	Carhart 5 Pocket Jean	\$0.30	\$22.00
382	Carhart Carpenter Jean	\$0.30	\$22.00
65386	HI Visibility Ansi 2 Yellow Work Shirt	\$0.36	\$29.00
370	Cargo Short	\$0.16	\$14.00
66275/275	Dry Fit Polo Shirt	\$0.30	\$19.00
80501	HI Visibility Ansi 2 Yellow Jacket	\$0.80 ^{4/6}	\$50.00
	Jacket Liner	\$0.00	\$12.00

Cintas Corporation

8221 Dow Circle East

Strongsville, Ohio 44136

Name _____

Date _____

City of Lakewood

12650 Detroit Avenue

Lakewood, Ohio 44107

Name [Signature]

Date 11/10/17



Public Sector



REQUEST CONTRACT

INFORMATION

Overview Contract Documentation

Uniform Rental

Uniform Purchase

Facility Services

First Aid and Safety

Fire Protection

Resources

FAQs

Commitment

U.S. Communities and National IPA, both wholly-owned subsidiaries of OMNIA Partners, have come together as OMNIA Partners, Public Sector. All public sector participants already registered with National IPA or U.S. Communities continue to have access to all contracts, with certain exceptions, in the portfolio and do not need to re-register to use a legacy National IPA, legacy U.S. Communities, or new OMNIA Partners contract. U.S. Communities and National IPA remain separate legal entities and lead agency contracts completed under each brand are effective and available for use through the contract's approved term. In the event we believe re-registration is necessary for any reason, OMNIA Partners will let you know.

Prince William County Public Schools, VA Contract R-BB-19002, Facilities Management Products and Solutions

Initial term, December 13, 2018 to October 31, 2023

Option to renew for (2) additional (2) year periods

Lead Agency

Prince William County Public Schools, Virginia

Contract Number

R-BB-19002



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-20-037

January 21, 2020

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Insurance Deductible Payments

Dear Members of the Board:

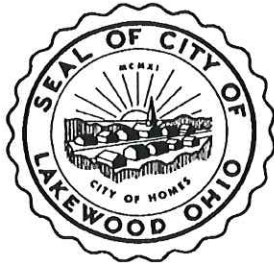
Based on a review conducted by the Department of Finance, Division of Purchasing and in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with Trident Insurance Agency in the amount of \$20,000 for fiscal year 2020 Insurance Deductible payments to be paid for various insurance claims made through the City's municipal liability insurance program with McGowan Governmental Underwriters.

Contracting Authority:	Ordinance 33-19 \$500,000
Contracting Balance:	\$500,000 / \$480,000
Funding:	General Administration Fund
Account Distribution:	101-5099-412-32-00 \$401,336
Account Balance:	\$401,336 / \$381,336
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Insurance
Commodity Code:	001-005

Kim Deyarmin
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Roman Ducu, Director of Public Works	_____	_____	_____
Brian T. Corrigan, Director of Law	_____	_____	_____
Keith Schuster, Acting Director of Finance	_____	_____	_____
Meghan F. George, Mayor	_____	_____	_____





BRIAN T. CORRIGAN
DIRECTOR OF LAW

PAMELA ROESSNER
CHIEF PROSECUTOR

JENNIFER L. MLADEK
ASSISTANT LAW DIRECTOR

ANDREW FLECK
ASSISTANT PROSECUTOR

**LAW DEPARTMENT
OFFICE OF PROSECUTION**
12650 Detroit Avenue • Lakewood, Ohio 44107
216/529-6030 • FAX 216/228-2514
Website: www.onelakewood.com
Email: law@lakewoodoh.net

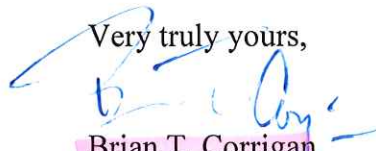
January 21, 2020

Board of Control
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to enter into an agreement with Trident Insurance Agency for deductible payments as required for various insurance claims made against the city in an amount of \$20,000.00 for fiscal year 2020. These deductible payments are paid from account #101-5099-412.32-00.

Very truly yours,


Brian T. Corrigan
Law Director

Jan 16, 2020 3:01:50 PM EST

File Edit Commands Help

Financial Reporting

Navigation

101-5099-412-32-00

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & code

Pending by date

Pending by code

Pending by year & code

Procurement card

Account information

General Government / Insurance

Fiscal year: 2020 Dr

Budget: 401,336.00

Committed: 373,264.00

Balance: 28,072.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	72.00	72.00
Q 02 February	.00	72.00
Q 03 March	.00	72.00
Q 04 April	.00	72.00
Q 05 May	.00	72.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
Q 088862	LAKEWOOD, CITY OF	66,336.00
Q 092011	LAKEWOOD, CITY OF	285,000.00
Q 092030	MCGOWAN, GOVERNMENTAL	7,000.00
Q 092031	MCGOWAN, GOVERNMENTAL	5,000.00
Q 092054	AUTONATION FORD WESTL	10,000.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	50,000.00
Department	50	Finance	Revised Budget	401,336.00
Division	99	General Administration	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	72.00
Element	32	Insurance	Encumbrances	373,336.00
Object	00		Unposted encumbrances	.00

Print

Cancel

Exit

Previous acc...

Next account

2019

2021

Account activi...

Pending trans...

Images

Budget alloca...

Placed on 1st reading and referred to Finance
11/18/19; 2nd reading 12/2/19. Please substitute
for the original.

Anderson, Bullock, George, Litten, O'Leary,
O'Malley, Rader

ORDINANCE NO: 33-19

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2020 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2020 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2020, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2020 Budget are as follows:

1) Legal Services.....	250,000
2) Recodification of Ordinances.....	12,500
3) Financial Audit.....	100,000
4) Hospitalization and Health Care Benefit Consulting Services.....	45,000
5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services.....	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program.....	12,000
9) Supervisor / Manager / Employee Training.....	200,000

10) Exams for Classified Positions.....	75,000
11) Housing and Building Plans Examinations.....	75,000
12) Lakewood Jail Medical Services.....	80,000
13) Band Concerts.....	20,000
14) Municipal Engineering Consultant.....	25,000
15) Debt Issuance Costs.....	250,000
16) Integrated Wet Weather Plan Professional Services.....	1,100,000
17) Administrative Professional Services.....	400,000
18) Professional Services related to Lakewood Hospital.....	500,000
Sub-Total.....	\$3,214,500

Services contracts included in the 2020 Budget are as follows:

1) Government Agreements (WEB).....	120,000
2) Government Agreements (ad of Ed/Pool; Rockport TIF).....	800,000
3) Financial Institution Service Charges.....	60,000
4) Electronic Payment Services.....	375,000
5) Property & Liability Insurance Contracts.....	500,000
6) Workers' Comp Stop Loss Insurance.....	95,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service.....	200,000
11) Home Delivered Meals.....	25,000
12) Distribution System Leak Survey.....	40,000
13) Disposal of Screenings and Grit (WWTP).....	15,000
14) Excavation Spoils Removal.....	80,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	125,000
18) Waste Collections - Condominiums.....	125,000
19) Biosolids Disposal.....	125,000
20) Roll-Off Box for Construction Debris.....	80,000
21) Site to Receive & Process Yard Waste.....	60,000
22) Lab Analysis Service.....	40,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts.....	800,000
24) Communications Services.....	150,000
25) Water Meter Program Maintenance.....	20,000
26) Telephone Service.....	95,000
27) Cellular Phone Service.....	250,000
28) HVAC Maintenance.....	125,000
29) Elevator Maintenance.....	25,000
30) Fire Alarm Maintenance.....	50,000
31) Copier Maintenance Service.....	30,000
32) Postage, Mailing Services, Equipment Lease/Maintenance.....	300,000
33) Rental and Laundry of Uniforms.....	45,000

34) Advertising	30,000
35) Printing Services	165,000
36) CRIS/LEADS Fees	20,000
37) Parking Citation Billing Service	50,000
38) Fireworks Display	35,000
39) Transportation Services	130,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep	4,000,000
41) Cove Church Design, Hazmat Abatement & Site Prep	600,000
Sub-Total	\$19,365,000

Materials, supplies, and equipment authorized for purchase under the 2020 Budget are as follows:

1) Sand and Aggregate	45,000
2) Concrete Supplies	65,000
3) Asphalt Materials	50,000
4) Asphalt Cold Patch	25,000
5) Crack Sealant	40,000
6) Road Salt (Sodium Chloride)	335,000
7) Fire Hydrants, Sewer and Water Appurtenances	150,000
8) Water Meter Supplies & Materials	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material	130,000
10) Polymer Floculants	30,000
11) Wastewater Treatment Chemicals	150,000
12) Tires and Road Service	95,000
13) Automotive Repairs, Parts and Supplies	625,000
14) Oil and Lubricants	40,000
15) Fuel (Gasoline and Diesel)	500,000
16) Purchase Uniforms and Gear - Public Works	25,000
17) Electrical Supplies	50,000
18) Hardware Supplies	45,000
19) Janitorial Supplies	55,000
20) Landscape Materials	45,000
21) Building Supplies	130,000
22) Plumbing Supplies	45,000
23) Pool Supplies - Chemicals	55,000
24) Small Tools and Equipment	130,000
25) Prisoner Food Supplies	25,000
26) Purchase Uniforms & Gear - Safety Forces	100,000
27) Ammunition	40,000
28) Office Supplies	45,000
29) Computer Supplies	10,000
30) Computer Software	45,000
31) Communications Equipment	100,000
32) Paper Supplies	15,000
33) Lease Copier Equipment	35,000

34) Subscriptions/Publications	30,000
35) Reforestation	250,000
36) Police Operating Equipment	150,000
37) Fire/EMS Operating Equipment	150,000
38) Waste Water Treatment Plant Operating Equipment	200,000
39) Fitness Equipment/Devices	15,000
Sub-Total	\$4,110,000

Total	\$24,689,500
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Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/16/2019


President


Clerk


Mayor

Approved: 12-18-19

Placed on 1st reading and
referred to Finance 11/18/19;
2nd reading 12/2/19

Anderson, Bullock, George, Litten, O'Leary,
O'Malley, Rader

ORDINANCE NO. 37-19

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the Wastewater System and Treatment Improvement Program in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2020 in accordance with the Capital Improvement Plan for fiscal year 2020; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Wastewater System and Treatment Improvement Program \$7,500,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/16/2019


President of Council


Clerk of Council

Approved: 12-18-19


Mayor

Placed on 1st reading and
referred to Finance 11/18/19;
2nd reading 12/2/19

ORDINANCE NO. 34-19

BY: Anderson, Bullock, George, Utten, O'Leary,
O'Malley, Rader

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into service contracts in accordance with the Administrative Code of the City of Lakewood for the Department of Planning & Development in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2020; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts in accordance with the Administrative Code of the City of Lakewood, for the Division of Planning & Development, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Service Contracts \$4,400,000

Building Code Enforcement;
Childcare Scholarship Assistance Program;
Cleveland Mediation Center: Landlord Tenant Services;
Commercial Property Revitalization (Storefront Renovation) Program;
Cuyahoga County Planning Commission;
Domestic Violence & Child Advocacy Center: Victim Advocacy Services;
Economic Development Loan Fund;
First Time Homebuyer Down Payment Assistance Program (CDBG & HOME);
Greater Cleveland Regional Transit Authority;
Home Improvement Grant Program (HIG);
Home Investment Partnerships Program (HOME);
Home Weatherization Assistance Program;
Housing Research & Advocacy Center: Fair Housing Services;

LakewoodAlive: Housing Outreach & Paint Rebate Programs;
Lakewood Community Services Center: Case Management Services, Emergency Shelter Services, Employment Services, Food Pantry & Homelessness Prevention Programs;

Lakewood Small Business Grant Program;

LaunchHouse;

Loan Servicing Fees: Low-Interest Loan, Nuisance Demolition, Nuisance Rehabilitation, RAMP & Weatherization Programs;

Low-Interest Housing Rehabilitation Loan Program (LIL);

Neighborhood Stabilization Program (NSP): Acquisition, Rehabilitation & Demolition; North Coast Community Health Center: Health Services;

Nuisance Demolition Program;

Nuisance Rehabilitation Program;

Property Revitalization Program: Acquisition, Rehabilitation, Marketing & Sale;

Public Infrastructure Improvements: Sidewalk Repair/Replacement, Street Resurfacing, Streetscape Enhancements, Transit Waiting Environments & Watermain

Replacement & Park Improvements;

Repair Accessibility & Maintenance Program (RAMP);

SEED Small Business Loan Program: Loan Servicing Fees;

Senior Supportive Services.

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

PLACED ON 1ST READING & REFERRED TO THE FINANCE
COMMITTEE 4/4/11.

ORDINANCE NO. 15-11

BY: Anderson, Bullock, Juris, Madigan,
Nowlin, Powers, Smith.

AN ORDINANCE authorizing the Director of Finance to enter into agreements with various purchasing agencies to create more efficient purchasing within the City of Lakewood and to permit direct purchasing from said agencies without the necessity of advertising and bidding as required in Lakewood Codified Ordinance §111.04, Bidding.

WHEREAS, in 2005 Council authorized an agreement with the Northeast Ohio Sourcing Office which the City has used for purchasing from time to time; and

WHEREAS, since that time, more purchasing agencies have become known to the City of Lakewood Finance Department; and

WHEREAS, due to the low bidding threshold, the City of Lakewood incurs additional expenses in the bidding process where necessary equipment with certain specifications is not available through the ODOT or State Purchasing Programs when items are often available at very competitive pricing through other purchasing agencies; and

WHEREAS, in the interest of efficiency and cost savings, it is in the public interest to allow purchasing outside of the requirements of Lakewood Codified Ordinance §111.04, Bidding, through memberships in approved purchasing agencies which have demonstrated established procedures in obtaining competitive pricing from vendors. Now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

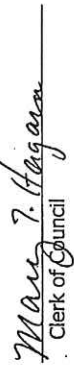
Section 1. That the Director of Finance is hereby authorized to enter into agreements and take any other steps deemed necessary for the City to participate in purchasing with the following agencies which have demonstrated procedures for obtaining competitive pricing for various equipment and supplies without the need to advertise and bid as required by Lakewood Codified Ordinance §111.04, Bidding:

- National Joint Powers Alliance
- National Intergovernmental Purchasing Alliance Co.
- U.S. General Services Administration
- U.S. Communities
- Sourcing Office (formerly Northeast Ohio Sourcing Office)
- Western State Contracting Alliance
- Public Sourcing Solutions
- HGAC Buy

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberation of the Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Adopted: April 18, 2011


President of Council


Clerk of Council

Approved: April 18, 2011


Mayor